

Clearwater Underground Water Conservation District Meeting

640 Kennedy Court

Belton, TX

Wednesday, September 10, 2025

Minutes

The Clearwater Underground Water Conservation District (CUWCD) held a Workshop and Board meeting at 1:30 p.m. on Wednesday, August 13, 2025, in the Clearwater UWCD Board Room located at 640 Kennedy Court, Belton, Texas.

Board Members Present:

Jody Williams, President, Pct 3
Leland Gersbach, Vice Pres, Pct 1
Gary Young, Secretary, Pct 2
Scott Brooks, Director, Pct 4
Jim Brown, Director, At-Large

Absent:

Staff:

Whitney Ingram, General Manager
Shelly Chapman, Admin. Manager
Tristin Smith, Education & Compliance

Guests:

Dr. John Asbury
Charles Brashear

Workshop convened with President, Jody Williams, at 1:29 p.m.

Workshop Item #1: Receive Baylor University Department of Geosciences update from Dr. Joe Yelderman.

Dr. Yelderman was not able to attend the meeting. He wanted to thank the Board for funding projects and studies for his students.

Workshop Item #2: Receive TWDB comments on draft Groundwater Management Plan update.

Whitney presented TWDB comments and suggested and required changes to the Management Plan.

Workshop Item #3: Receive updates related to the 2025 Bell County Water Symposium.

Nothing new to report. Whitney is working on speakers and topics but has not heard back from everyone yet.

Workshop Item #4: Receive updates related to GMA8 DFC determination, per TWC section 36. 108.

Whitney and Gary attended the GMA 8 meeting on August 29th. Whitney was elected as representative on Region G.

Intera gave an update on their work and GMA8 decided more model runs are needed.

GMA8 made changes to the Technical Committee. They have broken the Committee into 2 separate committees, the Southern Technical Committee and the Northern Technical Committee, to help better address these areas in the model.

Workshop closed and Board meeting convened with President, Jody Williams, at 1:57 p.m.

1. Invocation and Pledge of Allegiance.

President Jody Williams lead the invocation.
Secretary, Gary Young, led the Pledge of Allegiance.

2. Public Comment.

No public comments.

3. Approve minutes of August 27, 2025, Board meeting and workshop.

Board members received the minutes of August 27, 2025, Board meeting and workshop in their Board packet to review prior to the meeting. A spelling error was found and corrected.

Secretary, Gary Young, moved to approve the minutes of August 27, 2025, Board meeting and Workshop with correction as noted. Director, Jim Brown, seconded the motion.

Motion carried 5-0.

4. Discuss, consider, and take appropriate action, if necessary, to accept the monthly Financial Report for August 2025 (FY25) as presented.

Board members received the monthly financial report for August 2025 in their Board packet to review prior to the meeting.

Director, Scott Brooks, moved to accept the August 2025 financial report as presented. Secretary, Gary Young, seconded the motion.

Motion carried 5-0.

5. Discuss, consider, and take appropriate action, if necessary, to accept the monthly Investment Fund account report for August 2025 (FY25) as presented.

Board members received the monthly investment Fund account report for August 2025 in their Board packet to be reviewed prior to the meeting.

Director, Jim Brown, moved to accept the monthly Investment Fund account report for August 2025 as presented. Vice President, Leland Gersbach, seconded the motion.

Motion carried 5-0.

6. Discuss, consider, and take appropriate action, if necessary, to approve the FY25 line-item budget amendments as requested.

Shelly presented the line-item budget amendment request as follows:

1. KT Groundwater - line-item 53130.4 - General Consulting - Investigations:

Staff is requesting a line-item budget amendment of \$756.50 to be moved from 50605-GMA8-Tech Committee for work by KT Groundwater consulting at GMA 8.

2. Lloyd Gosselink - line-item 53703-Legal - Rules/Accountability:

Staff is requesting a line-item budget amendment of \$4,178.50 to be moved from 53706-Legal-GMA/DFC/NAG Support to cover legal fees associated with revision of the Management Plan, District Rules, Admin Fee Schedule, export fees, and related to CTWA.

3. Subscriptions - line-item 53780:

Staff is requesting a line-item budget amendment of \$68.67 to be moved from 53740-Postage to cover expenses for Austin American Statesman, Drop Box, and Adobe subscriptions.

4. Admin expense - line-item 50700-Meals:

Staff is requesting a line-item budget amendment of \$340.06 to be moved from 50200-Conference/Professional Development to cover meal expenses for Staff at the TAGD Groundwater Summit.

5. Admin expense - line-item 50900-Hotel/Travel:

Staff is requesting a line-item budget amendment of \$1,510.03 to be moved from 50200-Conference/Professional Development to cover hotel expenses for Staff at the TAGD Groundwater Summit.

6. Salary Cost - line-item 52016 - Assistant GM:

Staff is requesting \$2,333.33 be moved from 50250-Contingency to cover Whitney's pay increase to GM for the last month of FY25. Due to paying out Dirk's accumulated vacation (348 hours), the GM line item has been depleted.

	Line Item	Invoice \$	Available Funds	Amount Requested	From	Available Funds	Remaining Funds
KTGW	53130.4-General Consulting	\$1,870.00	\$1,113.50	\$756.50	50605-GMA8 Tech Committee	\$1,290.00	\$533.50
Lloyd Gosselink	53703-Legal-Rules/Accountab	\$4,178.50	\$0.00	\$4,178.50	53706-Legal-DFC/MAG/GMA	\$5,000.00	\$821.50
Operating Exp	53780-Subscriptions	\$118.42	\$49.75	\$68.67	53740-Postage	\$1,656.14	\$1,587.47
Admin Exp	50700-Meals	\$383.40	\$43.34	\$340.06	50200-Conference/Prof Develop	\$3,253.31	\$2,913.25
Admin Exp	50900-Hotel/Travel	\$1,949.88	\$439.85	\$1,510.03	50200-Conference/Prof Develop	\$2,913.25	\$1,403.22
Salary Cost	52016-Assit GM	\$8,333.33	\$6,000.00	\$2,333.33	50250-Contingency	\$3,860.76	\$1,527.43

Secretary, Gary Young, moved to approve the line-item budget amendments as requested. Director, Scott Brooks, seconded the motion.

Motion carried 5-0.

7. Discuss, consider, and take appropriate action, if necessary, to appoint General Manager as Assistant Secretary for the Board of Directors.

Director, Scott Brooks, moved to appoint the General Manager, Whitney Ingram, as Assistant Secretary for the Board by resolution. Director, Jim Brown, seconded the motion.

Motion carried 5-0.

8. Discuss, consider, and take appropriate action, if necessary, to nominate two candidates for the Bell County Tax Appraisal District Board of Directors entity election, by resolution.

Whitney explained that each fall, the taxing entities of Bell County will elect 2 or 3 of the Board of Directors. Two of the positions will expire in 2025. Each entity will nominate up to 2 candidates by resolution. Whitney informed the Board of the current Board members and presented the Entity selection timeline.

After some discussion, the Board chose to appoint, by resolution, Sam Fulcher to the Board of Directors for the Tax Appraisal District.

Scott mentioned that he would like to see bios on the candidates. Whitney will see what she can do.

Vice President, Leland Gersbach, moved to nominate Sam Fulcher, by resolution, to the Board of Directors for the Tax Appraisal District. Director, Jim Brown, seconded the motion.

Motion carried 5-0.

9. General Manager's report concerning office management and staffing related to District Management Plan.

Whitney Ingram presented the General Manager's report.

- Mike Keester is looking at the Drought Contingency Plan and the best way to approach it. This is a work in progress.
- The meeting Whitney had with the City of Temple had to be cancelled due to illness.
- Ft. Hood has reached out to the District about drilling wells for fire suppression purposes. CUWCD is not a regulatory agency for Ft. Hood. They will keep the District in the loop and provide data.
- Belton Partners permit will be cancelled. They were able to obtain public water supply.
- There are some users on the production report that have already reached 70% of their permit. Whitney will address this.
- Whitney will present additional scientific efforts for consideration at the October meeting.
- Will start working to move Corey back to the main building.

10. Review monthly report and possible consideration and Board action on the following:

- a) **Drought Status Reports**
- b) **Education Outreach Update**
- c) **Monitoring Wells**
- d) **Rainfall Reports**
- e) **Well Registration Update**
- f) **Aquifer Status Report & Non-exempt Monthly Well Production Reports**

Copies of the Monthly Staff Reports were given to the Board Members to review. No action is required. Information items only. Whitney gave a brief overview of items listed.

11. Director's comments and reports.

- **Gary Young:** Attended GMA8 with Whitney. GMA8 was very supportive of her.
- **Scott Brooks:** None
- **James Brown:** He asked that Whitney give an update on Mustang Springs. He would like to know what they are up to.
- **Jody Williams:** None
- **Leland Gersbach:** None

12. Discuss agenda items for the next meeting.

- Water Symposium update

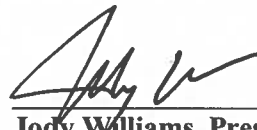
- Adopt Groundwater Management Plan
- 2 permit hearings in the works
- Proposal for scientific studies

13. Set the time and place of the next meeting.

Wednesday, October 8, 2025, 1:30 – CUWCD Board Room – 640 Kennedy Court, Belton

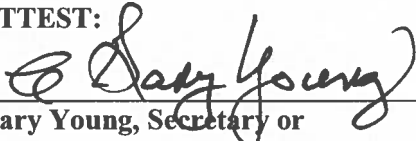
14. Adjourn.

Board meeting adjourned with President, Jody Williams, at 2:45 p.m.



Jody Williams, President or
Leland Gersbach, Vice President

ATTEST:



Gary Young, Secretary or
Dirk Aaron, Assistant Secretary