

**Clearwater Underground Water Conservation District Meeting**  
**640 Kennedy Court**  
**Belton, TX**  
**Wednesday, July 10, 2024**  
**Minutes**

The Clearwater Underground Water Conservation District (CUWCD) held a Workshop and Board meeting at 1:30 p.m. on Wednesday, July 10, 2024, in the Clearwater UWCD Board Room located at 640 Kennedy Court, Belton, Texas.

**Board Members Present:**

James Brown, Director, At Large  
Gary Young, Secretary, Pct 2  
Jody Williams, Vice President Pct 3  
Scott Brooks, Director, Pct 4

**Absent:**

Leland Gersbach, Pres. Pct 1

**Staff:**

Dirk Aaron, General Manager  
Shelly Chapman, Administrative Mgr.  
Tristin Smith, Education & Compliance  
Corey Dawson, Field Tech

**Guests**

Mike Keester, KTGW  
Stephanie Wong, LRE

Dr. Yelderman, Baylor Univ.  
Spencer Smith, Harker Heights

Bill Schumann, Bell County  
Elena Muir, Baylor Univ.

**Workshop convened Vice-President, Jody Williams, at 1:30 p.m.**

(Jody noted for the record that in Leland's absence, he would be presiding over today's meeting.)

**Workshop Item #1: Receive presentation and review of the Mustang Springs Utility, LLC TPDES WQ0016524001.**

Dirk explained that Mustang Springs had re-applied with TCEQ for a discharge permit. He asked Mike Keester to review the information and provide comments for TCEQ. Dirk has also been in contact with Rep. Buckley's office.

Mike presented information and review of the Mustang Springs Utility TPDES WQ0016524001 from TCEQ.

**Workshop Item #2: Review formal evaluation and presentation related to Victory Rock Lower Trinity Well # N2-21-001P construction and well completion report by William Gamblin, Gamblin Engineering.**

Dirk laid out background information related to this well. Dirk received the well completion report from the driller and asked Mike Keester to review the report.

Mike presented his analysis and review.

**Workshop Item #3: Receive presentation from Dr. Joe Yelderman (Baylor University).**

Dr. Yelderman explained that Toluwaleke Ajayi's wife just had a baby, and he could not be here to present his report. In the meantime, Dr. Yelderman briefed the Board on the research Toluwaleke is working on. Toluwaleke will attend the August 14<sup>th</sup> meeting to present plans for future studies and to also answer any questions related to his current research project.

**Workshop Item #4: Receive presentation from Elena Muir (Baylor University) related to FY24-25 Research of the Springs and Reservoir effects in Northern Bell County.**

Elena Muir presented an overview and update to the research she has been doing related to the Springs and Reservoir effects in Northern Bell County.

**Workshop Item #5: Discuss 2024 Bell County Water Symposium.**

Dirk updated the Board on plans and details for the upcoming Symposium. He noted that the Symposium will be held on November 13<sup>th</sup> at the Cadence Bank Center.

**Workshop Item #6: Receive updates related to GMA8 DFC determination, per TWC section 36.108, and plans for the next round.**

Dirk explained that GMA\* put out an RFQ for professional services. He asked Mike Keester to explain what the RFQ is for.

Mike briefed the Board on GMA8's RFQ and explained the details related to the request.

***Workshop Item #7: Receive presentation by Mike Keester for proposed FY25 analytics and groundwater studies.***  
Mike Keester presented his proposed analytics and groundwater studies to be considered for the FY25 budget.

***Workshop Item #8: Discuss FY25 Budget timeline, process, trends, and initial baseline needs.***  
Dirk presented updated information related to the FY25 budget and asked the Board to review the preliminary budget for recommendations and concerns.

**Workshop closed and Board meeting convened with Vice-President, Jody Williams, at 4:40 p.m.**

***1. Invocation and Pledge of Allegiance.***

Vice President, Jody Williams, gave the invocation.  
Secretary, Gary Young, led the Pledge of Allegiance.

***2. Public Comment.***

There were none.

***3. Approve minutes of the June 11, 2024, Board meeting.***

Board members received the minutes of the June 11, 2024, Board meeting and workshop in their Board packet to review prior to the meeting.

Secretary, Gary Young, moved to approve the minutes of the June 11, 2024, Board meeting and Workshop as presented. Director, Jim Brown, seconded the motion.

**Motion carried 4-0 (1 absent).**

***4. Discuss, consider, and take appropriate action, if necessary, to accept the monthly Financial Report for June (FY24) as presented.***

Board members received the monthly financial report for June 2024 in their Board packet to review prior to the meeting.

Director, Scott Brooks, moved to accept the June 2024 financial report as presented. Secretary, Gary Young, seconded the motion.

**Motion carried 4-0 (1 absent).**

***5. Discuss, consider, and take appropriate action, if necessary, to accept the monthly Investment Fund account report for June 2024 (FY24) as presented.***

Board members received the monthly investment Fund account report for June 2024 in their Board packet to review prior to the meeting.

Director, Jim Brown, moved to accept the monthly Investment Fund account report for June 2024 as presented. Director, Scott Brooks, seconded the motion.

**Motion carried 4-0 (1 absent).**

***6. Discuss, consider, and take appropriate action, if necessary, to accept the Quarterly Deferred Compensation Employee Retirement Program account report as presented.***

Board members received the quarterly report in their Board packet to review prior to the meeting.

Director, Scott Brooks, moved to accept the quarterly report as presented. Secretary, Gary Young, seconded the motion.

**Motion carried 4-0 (1 absent).**

***7. Discuss, consider, and take appropriate action, if necessary, to approve the FY24 line-item budget amendments as requested.***

Shelly Chapman presented the request for line-item budget amendments to cover the following:

1. 55200- Electricity – to cover higher than anticipated electric bills/higher usage for the remainder of FY24.
2. 55300- Internet – to cover increase in internet frees for the remainder of FY24.
3. 55400- Phone – to cover increase in phone service related to additional employee and repairs.
4. 53731-Permit Review/Geo Science – expenses related to City of Temple well, Victory Rock, Big Elm Solar, and Hawks Landing.
5. 53732-Permit Review/Legal – expenses related to Mustang Springs, Victory Rock, and Big Elm Solar.

Dirk Aaron presented an additional budget amendment for the Board’s approval related to an upgrade to the districts security monitoring system. He presented a quote from Progressive Protection to replace old and obsolete equipment. The total amount will be \$7,633.17 + \$90 (to cover increase in monthly monitoring cost) = \$7,723.17. Dirk and Shelly suggested moving \$5,000 from line item 53103.5-GeoLogging and the remaining amount of \$2,723.17 from line item 53706-Legal/GMA, DFC, MAG support.

	Line Item	Invoice \$	Available Funds	Amount Requested	New Balance	From	Available Funds	New Balance
Free Point Ener	55200-Electricity		\$17.15	\$600.00	\$617.15	53785-Mobile Classroom exp	\$1,981.98	\$1,381.98
Spectrum Busin	55300-Internet		\$50.86	\$250.00	\$300.86	53785-Mobile Classroom exp	\$1,381.98	\$1,131.98
RSI (Folkerson)	55400-Phone		\$196.08	\$278.00	\$474.08	53785-Mobile Classroom exp	\$1,131.98	\$853.98
KT Groundwate	53731-permit review-Geo	\$2,152.50	\$0.00	\$2,152.50	\$2,152.50	53130.4-Gen Consult-	\$2,379.55	\$227.05
Lloyd Gosselink	53732-permit review-Leg	\$4,203.00	\$0.00	\$4,203.00	\$4,203.00	53703-Legal-General Rules/Acct	\$6,489.80	\$2,286.18

Director, Jim Brown, moved to approve the line-item budget amendment as requested. Director, Scott Brooks, seconded the motion.

**Motion carried 4-0 (1 absent).**

**8. Discuss, consider, and take appropriate action, if necessary, regarding the November 2024 Board Meeting date.**

Dirk presented the request to move the November 2024 Board Meeting date from November 13, 2024, to November 20, 2024, to accommodate the date the venue has available for the 2024 Bell County Water Symposium. Dirk noted that Tristin and Shelly priced out several venues and the Candence Bank Center was available and would accommodate our needs. Dirk will be lining up speakers for the event. Tristin will be sending out a “Save the Date” announcement soon.

Director, Jim Brown, moved to approve rescheduling the November Board meeting to November 20, 2024. Secretary, Gary Young, seconded the motion.

**Motion carried 4-0 (1 absent).**

**9. Discuss, consider, and take appropriate action, if necessary, to conduct the annual performance review of the General Manager, in accordance with District Bylaws Article VI, Section 6.**

A performance evaluation was sent to each of the Board members to evaluate the performance of the General Manager, Dirk Aaron. Jody received feedback from each member. He commented that Dirk is doing a great job, and everyone is pleased with his performance. Board members all agreed that Dirk consistently exceeds job requirements, he is very knowledgeable, dependable, produces quality work, and takes initiative in leadership, organization and planning to meet the goals of the district.

No action needed for this item.

**10. General Manager’s report concerning office management and staffing related to District Management Plan.**

- Whitney to return to work August 1<sup>st</sup>.
- August 14<sup>th</sup> set preliminary tax rate. Dirk encouraged the Board to review the proposed budget items and make suggestions/changes as necessary.
- Will be meeting with the Tax Appraisal District soon.

- Meeting this Friday with the Water Consortium.
- The Rest Stop Mesonet station needs to be moved. Corey will work on getting the equipment pulled.
- Elena Muir's

**11. Review monthly report and possible consideration and Board action on the following:**

- Drought Status Reports** – Dirk discussed drought status issues and concerns.
- Education Outreach Update**
- Monitoring Wells**
- Rainfall Reports**
- Well Registration Update**
- Aquifer Status Report & Non-exempt Monthly Well Production Reports**

(Copies of the Monthly Staff Reports were given to the Board Members to review. No action is required. Information items only.)

**12. Director's comments and reports.**

- **Jody Williams:** None
- **Gary Young:** None
- **Scott Brooks:** None
- **James Brown:** None

**13. Discuss agenda items for the next meeting.**

- FY25 Budget workshop
- Permit – Hawks Landing
- Set preliminary tax rate
- ?

**14. Set the time and place of the next meeting.**

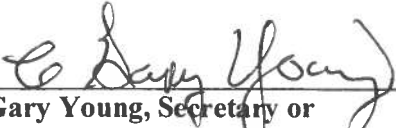
Wednesday, August 14<sup>th</sup>, 1:30 – CUWCD Board Room – 640 Kennedy Court, Belton

**15. Adjourn.**

*VICE-PRESIDENT, Jody Williams 8/14/24 see correction*  
Board meeting closed with President, Leland Gersbach, at 5:20 p.m.

  
 Leland Gersbach, President

ATTEST:

  
 Gary Young, Secretary or  
 Dirk Aaron, Assistant Secretary