Clearwater
Underground Water Conservation District

Every drop counts!

Board Meeting
&
Workshop

Clearwater Underground Water Conservation District
700 Kennedy Court
Belton, Texas

Wednesday
November 9, 2022
1:30 p.m.

Clearwater Underground Water Conservation District
Board Members

Leland Gersbach, Director Pct. 1
President

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Holland, TX 76534
Phone: 254-657-2679
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Work: Brockway, Gersbach, Franklin
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Gary Young, Director Pct. 2
Secretary

1314 Creek View
Salado, TX 76571
Cell Phone: 972-571-3118
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Jody Williams, Director Pct. 3

15098 FM 437 South
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Scott Brooks, Director Pct. 4

425 Mercy Ranch Rd.
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David Cole, Director At-Large
Vice President

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Revised December 8, 2021

Agenda

NOTICE OF THE MEETING OF THE
CLEARWATER UNDERGROUND WATER CONSERVATION DISTRICT
November 09, 2022

Notice is hereby given that the above-named Board will hold a ***Workshop and Board meeting on Wednesday, November 09, 2022, beginning at 1:30 p.m.***, in the Clearwater UWCD Board Room located at 700 Kennedy Court, Belton, Texas. The following items of business will be discussed[1].

Workshop:

1. Receive presentation and request from Aquifer Conservation Alliance.
2. Receive presentation by Pete Diaz (USFWS) concerning the status of the Salado Salamander.
3. Receive update related to GMA8 DFC determination, per TWC section 36.108, and plans for the next round.
4. Receive information related to the 2022 Bell County Water Symposium.
5. Receive update related to the BELCOR RHCP.

Board Meeting:

1. Invocation and Pledge of Allegiance.
2. Public comment[2].
3. Approve minutes of the October 12, 2022 Board meeting.
4. Discuss, consider, and take appropriate action if necessary, to accept the monthly financial report for October 2022 (FY23) as presented.
5. Discuss, consider, and take appropriate action if necessary, to accept the monthly investment fund account report for October 2022 (FY23) as presented.
6. Discuss, consider, and take appropriate action if necessary, to approve the final **FY22** line-item budget amendments as requested.
7. Discuss, consider, and take appropriate action if necessary, to close out **FY2022** budget year as presented.
8. Discuss, consider, and take appropriate action if necessary, to approve the **FY23** line-item budget amendments as requested.
9. Reconvene show cause hearing on the following violation:
   a) Discuss, consider, and take the appropriate action necessary, upon receiving testimony related to the violation of District Rule 6.5 by drilling and completing a well on January 22, 2022, without a formal CUWCD permit on a tract of land less than 10 acres and greater than or equal to 2 acres, Latitude 30.930066 °/ Longitude -97.701384° by both Raul Zavala ("Driller") (TDLR License #54363) officed at 1910 S. Wheeler St., Jasper TX 76951 and Mr. Tomas Reynoso ("Property Owner"), located at 15731 Cedar Valley Rd, Salado TX.
10. General Manager's report concerning office management and staffing related to District Management Plan[3].
11. Receive monthly staff report and possible consideration and Board action on the following[3]:
    a. Drought Status reports
    b. Education Outreach update
    c. Monitoring Well reports
    d. Rainfall report
    e. Well Registration update
    f. Aquifer Status and Non-exempt Monthly Well Production reports
12. Director comments and reports[3].
13. Discuss agenda items for next meeting.
14. Set time and place for next meeting.
15. Adjourn.

Dated the 4th day of November 2022.

Leland Gersbach, Board President

By: Dirk Aaron
Dirk Aaron, Asst. Secretary

Agenda items may be considered, deliberated and/or acted upon in a different order than set forth above.

The Clearwater Underground Water Conservation District is committed to compliance with the Americans with Disabilities Act (ADA). Reasonable accommodations and equal opportunity for effective communications will be provided upon request. Please contact the District office at 254-933-0120 at least 24 hours in advance if accommodation is needed.

[1]During the meeting, the Board reserves the right to go into executive session for any of the purposes authorized under Chapter 551 of the Texas Government Code, for any item on the above agenda or as otherwise authorized by law.

[2]Citizens who desire to address the Board on any matter may sign up to do so prior to this meeting. Public comments will be received during this portion of the meeting. Please limit comments to 3 minutes. No discussion or final action will be taken by the Board except as authorized by section 551.042 of the Government Code.

[3]No formal action will be taken by the Board on these agenda items. These items are on the agenda to provide the District's staff, Public Task Force Committees, and Directors with an opportunity to bring to the public's and each other's attention important activities and issues pertinent to the management of groundwater within the District, including, but not limited to, current events in the District involving groundwater, wells, or District permittees, state or regional developments related to water management, and activities of the staff, Public Advisory Committee, and Directors. Substantive deliberation and formal action on any of these issues will be conducted pursuant to a specific item on a future agenda.

Minutes - Item #3

Clearwater Underground Water Conservation District Meeting
700 Kennedy Court
Belton, TX
Wednesday, October 12, 2022
Minutes

The Clearwater Underground Water Conservation District (CUWCD) held a Workshop at 10:00 a.m. and the Regular Board meeting at 1:30 p.m. on Wednesday, October 12, 2022, at the Clearwater UWCD Building, located at 700 Kennedy Court, Belton, Texas.

Board Members Present:
Leland Gersbach, President, Pct 1
David Cole, Vice President, At Large
Gary Young, Secretary, Pct 2
Jody Williams, Director, Pct 3
Scott Brooks, Director, Pct 4

Absent:

Staff:
Dirk Aaron, General Manager
Shelly Chapman, Admin Manager

Guest:
Sandra Blankenship – WCID 1
Mike Keester – RW Harden
Cole Ruiz – Lloyd Gosselink (phone)

Workshop convened with President, Leland Gersbach, at 1:30 p.m.

Workshop Item #1: ***Receive update related to GMA8 DFC, per TWC section 36, 108, and plans for the next round.***
Dirk informed the Board that Round 3 of the MAG is coming to an end. TWDB sent out a letter that the explanatory report is administratively complete and the new MAGs should be out soon. Round 4 to update the North Texas GAM will begin soon. GMA8 put out an RFQ. The committee will review and make recommendations.

Workshop Item #2: ***Receive update related to the 2022 Bell County Water Symposium.***
Dirk discussed the speakers for this year's event and the final agenda. Ads should start running this week. Shelly and Tristin are working on the other details of the event.

Workshop Item #3: ***Receive update related to the BELCOR RHCP.***
Dirk gave the Board a handout with a summary of the entire project from Blanton & Associates/ICF. Comptroller's office requested this summary. Dirk discussed the reason for the request from the comptroller's office and the benefits of having this summary report available..

Workshop closed and Regular Board Meeting convened with President, Leland Gersbach, at 1:54 p.m.

1. ***Invocation and Pledge of Allegiance.***
   Vice President, David Cole, gave the invocation.
   Secretary, Gary Young, led the Pledge of Allegiance.

2. ***Public Comment.***
   None.

3. ***Approve minutes of the September 14, 2022, Board meeting.***
   Board members received the minutes of the September 14, 2022, Board meeting and workshop in their Board packet to review prior to the meeting.

   Director, Scott Brooks, moved to approve the minutes of the September 14, 2022, Board meeting and Workshop. Secretary, Gary Young, seconded the motion.

   Motion carried 5-0.

4. ***Discuss, consider, and take appropriate action, if necessary, to accept the monthly Financial Report for September (FY22) as presented.***

Board members received the monthly financial report for September 2022 in their Board packet to review prior to the meeting.

Vice President, David Cole, moved to accept the monthly financial report for September 2022 as presented. Secretary, Gary Young, seconded the motion.

Motion carried 5-0.

5. ***Discuss, consider, and take appropriate action, if necessary, to accept the monthly Investment Fund account report for September (FY22) as presented.***

Board members received the monthly Investment Fund account report for September 2022 in their Board packet to review prior to the meeting.

Director, Jody Williams, moved to accept the monthly investment fund account report for September 2022 as presented. Director, Scott Brooks, seconded the motion.

Motion carried 5-0.

6. ***Discuss, consider, and take appropriate action, if necessary, to accept the Quarterly Deferred Compensation Employee Retirement Program account report as presented.***

Board members received the Quarterly Deferred Compensation Employee Retirement Program account report in their Board packet to review prior to the meeting.

Director, Scott Brooks, moved to accept the quarterly report as presented. Director, Jody Williams, seconded the motion.

Motion carried 5-0.

7. ***Discuss, consider, and take appropriate action, if necessary, to approve the FY22 line-item budget amendments as requested.***

Dirk and Shelly presented the line-item budget amendments for 1) Hydrogeologist fees for permit reviews and fees related to rule-making changes, 2) Legal fees related to rule-making changes and legislative research/analysis.

Dirk reminded the Board that this is a simple adjustment between line items.

Vendor	Line Item	Invoice Amount	Available Funds	Amount Requested	New Balance	From	Available Funds	New Balance
RW Harden	53731-Permit Rev - Geo	$2,400.00	$148.50	$2,251.50	$2,400.00	53732-Permit Rev-Legal	$3,879.10	$1,627.60
RW Harden	53130.2-Eval of Rules	$1,200.00	$0.00	$1,200.00	$1,200.00	53120.1-Coalition	$22,767.50	$21,567.50
Lloyd Gosselink	53703-Rules/Acctblty	$5,482.00	$0.00	$5,482.00	$5,482.00	53120.1-Coalition	$21,567.50	$16,085.50
Lloyd Gosselink	53703-Rules/Acctblty	$806.50	$0.00	$806.50	$806.50	53120.1-Coalition	$16,085.50	$15,279.00

Secretary, Gary Young, moved to approve line-item budget amendments as presented. Vice President, David Cole, seconded the motion.

Motion carried 5-0.

8. ***Discuss, consider, and take appropriate action, if necessary, to approve the FY23 line-item budget amendments as requested.***

Dirk presented the line-item budget amendments for items related to price increase for computer consulting and network management by Engineer Austin. The price increase will effective November 1, 2022.

Vendor	Line Item	FY23 Budgeted Amount		Additional Amount Requested	FY23 Amended Budget	From	Available Funds	New Balance
Engineer Austi	53315-Network Sustainme	$5,400.00		$2,400.00	$7,800.00	50250-Contingency Fund	$61,545.00	$59,145.00
Engineer Austi	53311-Hosting Website	$0.00		$300.00	$300.00	50250-Contingency Fund	$59,145.00	$58,845.00
Engineer Austi	53400-Licenses/Virus Pro	$1,500.00		$408.00	$1,908.00	50250-Contingency Fund	$58,845.00	$58,437.00

Director, Scott Brooks, moved to approve line-item budget amendments as presented. Director, Jody Williams, seconded the motion.

Motion carried 5-0.

9. ***Discuss, Consider, and take appropriate action, if necessary, to approve by resolution, proposed amendments to District Rules.***

Dirk presented a final draft of the proposed amendments to the District Rules. Dirk highlighted all the changes and reviewed each one with the Board. Legal counsel, Cole Ruiz, was present via phone to answer questions and make suggestions as necessary. The Board asked questions and made suggestions related to the minor permit amendments 6.1.4, drilling and operating permits 6.9.2, fee schedules, and grammatical changes.

Director, Scott Brooks, moved to approve by resolution the proposed amendments to District Rules, with changes as discussed to sections 6.1.4, 6.9.2, and grammatical corrections, effective November 1, 2022. Secretary, Gary Young, seconded the motion.

Motion Carried 5-0.

10. ***Discuss, consider, and take appropriate action, if necessary, to amend by resolution, proposed changes to the District Administrative fee Schedule, Permitting Fees, and Civil Penalty Fee Schedules.***

Dirk presented amendments to the District fee schedules related to administrative fees, permitting fees, and civil penalty fees. He explained the process for determining fees and different tiers.

Changes were discussed for administrative fees related to groundwater availability study review, encumbrance agreement review and recording fees, and shared well agreements review and recording fees. The suggestion was made that there be a standard form or template created and used by applicants that does not require a legal review only a recording fee. If the applicant chooses to use an outside form, there should be a fee added for legal review of said form.

Director, Scott Brooks, moved to approve by resolution, proposed amendments to District administrative fees, permitting fees, and civil penalty fees, with changes as discussed effective November 1, 2022. Director, Jody Williams, seconded the motion.

Motion Carried 5-0.

11. ***General Manager's report concerning office management and staffing related to District Management Plan.***

- Museum building design is about 98% complete and will be going out for bids soon.
- Will be sending out notices to well drillers about rule changes.
- Newsletter will be going out later than usual. Hope to have it out at the end of the year.
- Pushing out promotional information about the Water Symposium.
- Dirk received a flyer about land sales out near Hidden Springs. He will be going to check it out.

12. ***Review monthly report and possible consideration and Board action on the following:***

a) Drought Status Reports
b) Education Outreach Update
c) Monitoring Wells
d) Rainfall Reports
e) Well Registration Update
f) Aquifer Status Report & Non-exempt Monthly Well Production Reports

(Copiers of the Monthly Staff Reports were given to the Board Members to review. No action is required. Information items only.)

13. Director's comments and reports.

- **Leland Gersbach:** He will reach out to Judy Parker and let her know the District has finally implemented management zones. She pushed for that for many years. She will be happy.
- **Jody Williams:** None
- **Gary Young:** Thanked Dirk for everyone's efforts and work on the proposed rule changes.
- **Scott Brooks:** None
- **David Cole:** None

14. Discuss agenda items for the next meeting.

- Continue show cause hearing – Tomas Reynoso
- Year-end closeout
- Visitors coming to address water concerns

15. Set the time and place of the next meeting.

Wednesday, November 9, 2022, at 1:30 p.m. at the CUWCD office.

16. Adjourn.

Board Meeting closed with President, Leland Gersbach, at 4:17 p.m.

Leland Gersbach, President

ATTEST:

Gary Young, Secretary or
Dirk Aaron, Assistant Secretary

Financial Reports - Item #4

Clearwater Underground Water Conservation
Balance Sheet
As of October 31, 2022

		Oct 31, 22
ASSETS		
Current Assets		
Checking/Savings		
10005 · Cash-Reg Operating		-29,982.19
10500 · Cash-TexPool Prime		491,853.29
10505 · Cash - TexPool		485,516.00
Total Checking/Savings		947,387.10
Accounts Receivable		
11000 · Accounts Receivable		6,000.00
Total Accounts Receivable		6,000.00
Other Current Assets		
11005 · Accounts Receivable - Taxes		22,425.93
Total Other Current Assets		22,425.93
Total Current Assets		975,813.03
Fixed Assets		
15005 · Land		59,981.29
15010 · Leasehold Improvements		19,000.00
15015 · Building		306,734.08
15016 · Storage Building		104,382.03
15018 · Monitor Wells		92,938.18
15019 · Mobile Classroom Trailer		90,688.85
15020 · Field Equipment		17,243.55
15023 · Vehicles		6,920.00
15025 · Office Equipment		71,574.04
15030 · Accumulated Depreciation		-208,221.30
Total Fixed Assets		561,240.72
TOTAL ASSETS		**1,537,053.75**
LIABILITIES & EQUITY		
Liabilities		
Current Liabilities		
Other Current Liabilities		
21000 · Deferred Tax Revenue		22,425.93
21050 · Compensated Absences Accrued		13,352.88
24000 · Payroll Liabilities		
24005 · Retirement Acct	1,984.84	
24010 · TWC	1.96	
Total 24000 · Payroll Liabilities		1,986.80
Total Other Current Liabilities		37,765.61
Total Current Liabilities		37,765.61
Total Liabilities		37,765.61
Equity		
31000 · Unappropriated Fund Balance		863,207.26
32000 · *Retained Earnings		96,438.87
33000 · Investment in Fixed Assets		592,189.66
Net Income		-52,547.65
Total Equity		1,499,288.14
TOTAL LIABILITIES & EQUITY		**1,537,053.75**

Clearwater Underground Water Conservation

Profit & Loss Budget vs. Actual

October 2022

1:29 PM
11/04/2022
Accrual Basis

	Oct '22	FY23 Original Budget	FY23 Amended Budget	$ Over Budget
Ordinary Income/Expense				
Income				
40005 · Application Fee Income	0.00	50,000.00	50,000.00	-50,000.00
40010 · Bell CAD Current Year Tax	0.00	816,578.00	816,578.00	-816,578.00
40015 · Bell CAD Deliquent Tax	0.00	10,000.00	10,000.00	-10,000.00
40020 · Interest Income	2,504.10	1,000.00	1,000.00	1,504.10
40030 · Transport Fee Income	0.00	1,500.00	1,500.00	-1,500.00
40035 · Civil Penalties	0.00	0.00	0.00	0.00
Total Income	2,504.10	879,078.00	879,078.00	-876,573.90
Gross Profit	2,504.10	879,078.00	879,078.00	-876,573.90
Expense				
50000 · Administrative Expenses				
50100 · Audit	0.00	8,500.00	8,500.00	-8,500.00
50200 · Conferences & Prof Development	495.00	4,000.00	4,000.00	-3,505.00
50250 · Contingency Fund	0.00	61,545.00	58,437.00	-58,437.00
50300 · Director Expenses				
50305 · At Large	0.00	1,500.00	1,500.00	-1,500.00
50310 · Pct. 1	0.00	1,500.00	1,500.00	-1,500.00
50315 · Pct. 2	0.00	1,500.00	1,500.00	-1,500.00
50320 · Pct. 3	0.00	1,500.00	1,500.00	-1,500.00
50325 · Pct. 4	0.00	1,500.00	1,500.00	-1,500.00
Total 50300 · Director Expenses	0.00	7,500.00	7,500.00	-7,500.00
50400 · Director Fees				
50405 · At Large	0.00	2,550.00	2,550.00	-2,550.00
50410 · Pct. 1	0.00	2,550.00	2,550.00	-2,550.00
50415 · Pct. 2	0.00	2,550.00	2,550.00	-2,550.00
50420 · Pct. 3	0.00	2,550.00	2,550.00	-2,550.00
50425 · Pct. 4	0.00	2,550.00	2,550.00	-2,550.00
Total 50400 · Director Fees	0.00	12,750.00	12,750.00	-12,750.00
50500 · Dues & Memberships	1,980.00	4,000.00	4,000.00	-2,020.00
50550 · Election Expense	0.00	5,000.00	5,000.00	-5,000.00
50600 · GMA 8 Expenses				
50605 · Technical Committee	0.00	5,000.00	5,000.00	-5,000.00
50610 · Administration	0.00	2,500.00	2,500.00	-2,500.00
Total 50600 · GMA 8 Expenses	0.00	7,500.00	7,500.00	-7,500.00
50700 · Meals	0.00	1,000.00	1,000.00	-1,000.00
50800 · Mileage Reimbursements	0.00	5,000.00	5,000.00	-5,000.00
50900 · Travel & Hotel	0.00	5,175.00	5,175.00	-5,175.00
Total 50000 · Administrative Expenses	2,475.00	121,970.00	118,862.00	-116,387.00

	Oct '22	FY23 Original Budget	FY23 Amended Budget	$ Over Budget
52000 · Salary Costs				
52005 · Administrative Assistant	4,830.00	57,960.00	57,960.00	-53,130.00
52010 · Educational Coord/Support Tech	4,312.50	51,750.00	51,750.00	-47,437.50
52015 · Manager	8,625.00	103,500.00	103,500.00	-94,875.00
52020 · Part Time/Intern	0.00	4,500.00	4,500.00	-4,500.00
52025 · Office Assistant/Field Tech	4,053.75	48,645.00	48,645.00	-44,591.25
52040 · Health Insurance	4,804.73	34,525.00	34,525.00	-29,720.27
52045 · Payroll Taxes & Work Comp	1,725.53	26,636.00	26,636.00	-24,910.47
52050 · Retirement	889.83	11,986.00	11,986.00	-11,096.17
52055 · Payroll Expenses	25.00	425.00	425.00	-400.00
52060 · Freshbenies	88.00	528.00	528.00	-440.00
Total 52000 · Salary Costs	29,354.34	340,455.00	340,455.00	-311,100.66
53000 · Operating Expenses				
53010 · Bank Service Charges	0.00	350.00	350.00	-350.00
53020 · Advertisement	0.00	4,000.00	4,000.00	-4,000.00
53030 · Appraisal District	0.00	9,000.00	9,000.00	-9,000.00
53100 · Clearwater Studies				
53105 · Trinity Studies				
53105.1 · Pumping Distribution	0.00	0.00	0.00	0.00
53105.2 · Pumping Test	0.00	4,000.00	4,000.00	-4,000.00
53105.3 · Synoptic	0.00	0.00	0.00	0.00
53105.4 · GAM Run	0.00	74,000.00	74,000.00	-74,000.00
53105.5 · Mgmt Options	0.00	0.00	0.00	0.00
53105.6 · Water Quality Studies	0.00	12,600.00	12,600.00	-12,600.00
Total 53105 · Trinity Studies	0.00	90,600.00	90,600.00	-90,600.00
53110 · Edwards BFZ Studies				
53110.1 · Pumping Distribution	0.00	0.00	0.00	0.00
53110.2 · Pumping Test	0.00	4,000.00	4,000.00	-4,000.00
53110.3 · Synoptic	0.00	0.00	0.00	0.00
53110.4 · Spring Shed (Baylor)	20,000.00	20,000.00	20,000.00	0.00
53110.5 · Water Quality Studies	0.00	0.00	0.00	0.00
53110.6 · GAM Calibration	0.00	5,000.00	5,000.00	-5,000.00
Total 53110 · Edwards BFZ Studies	20,000.00	29,000.00	29,000.00	-9,000.00
53115 · Drought Contingency Plan	0.00	0.00	0.00	0.00
53120 · Endangered Species				
53120.1 · Coalition	0.00	15,000.00	15,000.00	-15,000.00
53120.2 · Reimburseable Order	0.00	0.00	0.00	0.00
53120.3 · 4(d) rule	0.00	0.00	0.00	0.00
53120.4 · DPS Petition	0.00	0.00	0.00	0.00
Total 53120 · Endangered Species	0.00	15,000.00	15,000.00	-15,000.00
53125 · Environmental Flows	0.00	0.00	0.00	0.00
53130 · General Consulting				
53130.1 · DFC Process	0.00	7,500.00	7,500.00	-7,500.00

	Oct '22	FY23 Original Budget	FY23 Amended Budget	$ Over Budget
53130.2 · Eval of Rules	0.00	0.00	0.00	0.00
53130.3 · Eval. Hydrogeologic Report	0.00	0.00	0.00	0.00
53130.4 · Investigations	0.00	8,000.00	8,000.00	-8,000.00
53130.5 · Geo Logging	0.00	5,000.00	5,000.00	-5,000.00
53130.6 · Aquifer Monitor Well Tool	0.00	0.00	0.00	0.00
53130.7 · ASR Study	0.00	0.00	0.00	0.00
53130.8 · Data Release	0.00	0.00	0.00	0.00
Total 53130 · General Consulting	0.00	20,500.00	20,500.00	-20,500.00
53135 · Monitor Well Construction	0.00	0.00	0.00	0.00
53140 · Monitor Wells Expenses	0.00	5,000.00	5,000.00	-5,000.00
53141 · Weather Station Expense	0.00	2,000.00	2,000.00	-2,000.00
53145 · Spring Flow Gauge	0.00	0.00	0.00	0.00
53150 · Water Quality	0.00	4,500.00	4,500.00	-4,500.00
53155 · 3-D Visualization	0.00	5,000.00	5,000.00	-5,000.00
Total 53100 · Clearwater Studies	20,000.00	171,600.00	171,600.00	-151,600.00
53200 · Spring Flow Gage System				
53205 · Op. & Maintenance	0.00	16,377.00	16,377.00	-16,377.00
53210 · Installation	0.00	0.00	0.00	0.00
Total 53200 · Spring Flow Gage System	0.00	16,377.00	16,377.00	-16,377.00
53300 · Computer Consulting				
53305 · Enhancements - Data Base	0.00	6,200.00	6,200.00	-6,200.00
53306 · Hosting - Data Base	0.00	2,000.00	2,000.00	-2,000.00
53310 · Hosting - PDI	0.00	0.00	0.00	0.00
53311 · Hosting - Website	0.00	0.00	300.00	-300.00
53312 · Enhancements - Website	0.00	0.00	0.00	0.00
53315 · IT Network Sustainment	450.00	5,400.00	7,800.00	-7,350.00
53317 · Management Tool Sustainment	0.00	1,500.00	1,500.00	-1,500.00
Total 53300 · Computer Consulting	450.00	15,100.00	17,800.00	-17,350.00
53400 · Computer Licenses/Virus Prtctn	44.00	1,500.00	1,908.00	-1,864.00
53450 · Computer Repairs and Supplies	0.00	2,000.00	2,000.00	-2,000.00
53500 · Computer Software & Hardware	0.00	5,000.00	5,000.00	-5,000.00
53550 · Copier/Scanner/Plotter	0.00	6,000.00	6,000.00	-6,000.00
53600 · Educational Outreach/Marketing				
53603 · Event Sponsor/Income	1,000.00	8,500.00	8,500.00	-7,500.00
53605 · Event Cost	-5,100.00	2,500.00	2,500.00	-7,600.00
53615 · Promotional Items	0.00	5,000.00	5,000.00	-5,000.00
53620 · Supplies & Equipment	0.00	4,500.00	4,500.00	-4,500.00
53625 · Curriculum	0.00	0.00	0.00	0.00
Total 53600 · Educational Outreach/Marketing	-4,100.00	20,500.00	20,500.00	-24,600.00
53650 · Furniture & Equipment	0.00	2,500.00	2,500.00	-2,500.00
53700 · Legal				
53701 · Drought Contingency Plan	0.00	0.00	0.00	0.00
53702 · Endangered Species	0.00	10,000.00	10,000.00	-10,000.00

	Oct '22	FY23 Original Budget	FY23 Amended Budget	$ Over Budget
53703 · General (rules/accountability)	0.00	10,000.00	10,000.00	-10,000.00
53704 · Legislative Research/Analysis	0.00	2,500.00	2,500.00	-2,500.00
53705 · Legislative Services	0.00	35,000.00	35,000.00	-35,000.00
53706 · GMA/DFC/MAG support	0.00	10,000.00	10,000.00	-10,000.00
Total 53700 · Legal	0.00	67,500.00	67,500.00	-67,500.00
53720 · Office Supplies	0.00	3,500.00	3,500.00	-3,500.00
53730 · Permit Reviews				
53731 · Geoscience	0.00	25,000.00	25,000.00	-25,000.00
53732 · Legal Evaluation	0.00	25,000.00	25,000.00	-25,000.00
Total 53730 · Permit Reviews	0.00	50,000.00	50,000.00	-50,000.00
53740 · Postage	0.00	2,875.00	2,875.00	-2,875.00
53750 · Printing	0.00	2,500.00	2,500.00	-2,500.00
53760 · Reserve for Uncollected Taxes	0.00	20,000.00	20,000.00	-20,000.00
53780 · Subscriptions	0.00	900.00	900.00	-900.00
53785 · Mobile Classroom Expense	0.00	2,000.00	2,000.00	-2,000.00
53790 · Vehicle Expense	204.40	5,600.00	5,600.00	-5,395.60
Total 53000 · Operating Expenses	16,598.40	408,802.00	411,910.00	-395,311.60
54000 · Facility Costs				
54100 · Insurance				
54101 · Liability	2,020.76	2,400.00	2,400.00	-379.24
54102 · Property	2,094.26	2,220.00	2,220.00	-125.74
54103 · Surety Bonds	0.00	1,000.00	1,000.00	-1,000.00
54104 · Worker's Comp	905.52	1,100.00	1,100.00	-194.48
54105 · Liability - Vehicle	849.66	1,250.00	1,250.00	-400.34
Total 54100 · Insurance	5,870.20	7,970.00	7,970.00	-2,099.80
54200 · Building Repairs/Maintenance	520.00	8,000.00	8,000.00	-7,480.00
54300 · Janitorial Service	0.00	6,000.00	6,000.00	-6,000.00
54400 · Janitorial Supplies	0.00	750.00	750.00	-750.00
54500 · Lawn Maintenance/Service	0.00	3,000.00	3,000.00	-3,000.00
54600 · Security	29.95	375.00	375.00	-345.05
Total 54000 · Facility Costs	6,420.15	26,095.00	26,095.00	-19,674.85
55000 · Utilities				
55200 · Electricity	0.00	2,500.00	2,500.00	-2,500.00
55300 · Internet	0.00	2,900.00	2,900.00	-2,900.00
55400 · Phone	203.86	2,400.00	2,400.00	-2,196.14
55500 · Water/Garbage	0.00	2,300.00	2,300.00	-2,300.00
Total 55000 · Utilities	203.86	10,100.00	10,100.00	-9,896.14
Total Expense	55,051.75	907,422.00	907,422.00	-852,370.25
Net Ordinary Income	-52,547.65	-28,344.00	-28,344.00	-24,203.65
Other Income/Expense				
Other Income				
61000 · Reserve Funds-Special Projects	0.00	28,344.00	28,344.00	-28,344.00
Total Other Income	0.00	28,344.00	28,344.00	-28,344.00

	Oct '22	FY23 Original Budget	FY23 Amended Budget	$ Over Budget
Net Other Income	0.00	28,344.00	28,344.00	-28,344.00
Net Income	**-52,547.65**	**0.00**	**0.00**	**-52,547.65**

Clearwater Underground Water Conservation
Profit & Loss Detail
October 2022

Type	Date	Num	Name	Memo	Amount	Balance
Ordinary Income/Expense						
Income						
40020 · Interest Income						
Deposit	10/31/2022			Deposit	1,187.56	1,187.56
Deposit	10/31/2022			Deposit	1,316.54	2,504.10
Total 40020 · Interest Income					2,504.10	2,504.10
Total Income					2,504.10	2,504.10
Gross Profit					2,504.10	2,504.10
Expense						
50000 · Administrative Expenses						
50200 · Conferences & Prof Development						
Bill	10/12/2022	Inv 02798	TWCA	02798 - fall c...	495.00	495.00
Total 50200 · Conferences & Prof Development					495.00	495.00
50500 · Dues & Memberships						
Bill	10/12/2022	FY23 memb...	Texas Alliance of Groun...	FY23 Membe...	1,980.00	1,980.00
Total 50500 · Dues & Memberships					1,980.00	1,980.00
Total 50000 · Administrative Expenses					2,475.00	2,475.00
52000 · Salary Costs						
52005 · Administrative Assistant						
Paycheck	10/28/2022	DD1362	Shelly Chapman	Direct Deposit	4,830.00	4,830.00
Total 52005 · Administrative Assistant					4,830.00	4,830.00
52010 · Educational Coord/Support Tech						
Paycheck	10/28/2022	DD1363	Tristin S Smith	Direct Deposit	4,312.50	4,312.50
Total 52010 · Educational Coord/Support Tech					4,312.50	4,312.50
52015 · Manager						
Paycheck	10/28/2022	DD1361	Richard E Aaron	Direct Deposit	8,625.00	8,625.00
Total 52015 · Manager					8,625.00	8,625.00
52025 · Office Assistant/Field Tech						
Paycheck	10/28/2022	DD1360	Corey C Dawson	Direct Deposit	3,860.71	3,860.71
Paycheck	10/28/2022	DD1360	Corey C Dawson	Direct Deposit	193.04	4,053.75
Paycheck	10/28/2022	DD1360	Corey C Dawson	Direct Deposit	0.00	4,053.75
Total 52025 · Office Assistant/Field Tech					4,053.75	4,053.75
52040 · Health Insurance						
Check	10/01/2022	SWHP-Oct22	Scott & White Health Pl...		2,034.99	2,034.99
Check	10/27/2022	SWHP-Nov22	Scott & White Health Pl...	Employee he...	2,034.99	4,069.98
Paycheck	10/28/2022	DD1360	Corey C Dawson	Direct Deposit	500.00	4,569.98
Paycheck	10/28/2022	DD1361	Richard E Aaron	Direct Deposit	500.00	5,069.98
Paycheck	10/28/2022	DD1362	Shelly Chapman	Direct Deposit	-265.25	4,804.73
Paycheck	10/28/2022	DD1362	Shelly Chapman	Direct Deposit	1,219.72	6,024.45
Paycheck	10/28/2022	DD1362	Shelly Chapman	Direct Deposit	-1,219.72	4,804.73
Paycheck	10/28/2022	DD1363	Tristin S Smith	Direct Deposit	0.00	4,804.73
Paycheck	10/28/2022	DD1363	Tristin S Smith	Direct Deposit	550.02	5,354.75
Paycheck	10/28/2022	DD1363	Tristin S Smith	Direct Deposit	-550.02	4,804.73
Total 52040 · Health Insurance					4,804.73	4,804.73

Clearwater Underground Water Conservation
Profit & Loss Detail
October 2022

Type	Date	Num	Name	Memo	Amount	Balance
		52045 · Payroll Taxes & Work Comp				
Paycheck	10/28/2022	DD1360	Corey C Dawson	Direct Deposit	282.33	282.33
Paycheck	10/28/2022	DD1360	Corey C Dawson	Direct Deposit	66.02	348.35
Paycheck	10/28/2022	DD1360	Corey C Dawson	Direct Deposit	0.00	348.35
Paycheck	10/28/2022	DD1361	Richard E Aaron	Direct Deposit	565.75	914.10
Paycheck	10/28/2022	DD1361	Richard E Aaron	Direct Deposit	132.31	1,046.41
Paycheck	10/28/2022	DD1361	Richard E Aaron	Direct Deposit	0.00	1,046.41
Paycheck	10/28/2022	DD1362	Shelly Chapman	Direct Deposit	283.02	1,329.43
Paycheck	10/28/2022	DD1362	Shelly Chapman	Direct Deposit	66.19	1,395.62
Paycheck	10/28/2022	DD1362	Shelly Chapman	Direct Deposit	0.00	1,395.62
Paycheck	10/28/2022	DD1363	Tristin S Smith	Direct Deposit	267.38	1,663.00
Paycheck	10/28/2022	DD1363	Tristin S Smith	Direct Deposit	62.53	1,725.53
Paycheck	10/28/2022	DD1363	Tristin S Smith	Direct Deposit	0.00	1,725.53
	Total 52045 · Payroll Taxes & Work Comp				1,725.53	1,725.53
		52050 · Retirement				
Paycheck	10/28/2022	DD1360	Corey C Dawson	Direct Deposit	204.92	204.92
Paycheck	10/28/2022	DD1361	Richard E Aaron	Direct Deposit	410.63	615.55
Paycheck	10/28/2022	DD1362	Shelly Chapman	Direct Deposit	144.90	760.45
Paycheck	10/28/2022	DD1363	Tristin S Smith	Direct Deposit	129.38	889.83
	Total 52050 · Retirement				889.83	889.83
		52055 · Payroll Expenses				
Check	10/25/2022	WexFeeOct22	Wex	Admin fee	25.00	25.00
	Total 52055 · Payroll Expenses				25.00	25.00
		52060 · Freshbenies				
Check	10/11/2022	Oct22-TS	New Benefits Ltd - Fres...	Tristin Smith	22.00	22.00
Check	10/11/2022	Oct22-SC	New Benefits Ltd - Fres...	Shelly Chap...	22.00	44.00
Paycheck	10/28/2022	DD1362	Shelly Chapman	Direct Deposit	22.00	66.00
Paycheck	10/28/2022	DD1362	Shelly Chapman	Direct Deposit	-22.00	44.00
Paycheck	10/28/2022	DD1363	Tristin S Smith	Direct Deposit	22.00	66.00
Paycheck	10/28/2022	DD1363	Tristin S Smith	Direct Deposit	-22.00	44.00
Check	10/31/2022	Nov22-TS	New Benefits Ltd - Fres...	Tristin Smith	22.00	66.00
Check	10/31/2022	Nov22-SC	New Benefits Ltd - Fres...	Shelly Chap...	22.00	88.00
	Total 52060 · Freshbenies				88.00	88.00
	Total 52000 · Salary Costs				29,354.34	29,354.34
	53000 · Operating Expenses					
	53100 · Clearwater Studies					
	53110 · Edwards BFZ Studies					
	53110.4 · Spring Shed (Baylor)					
Bill	10/12/2022	Agreement ...	Baylor University	Research Se...	20,000.00	20,000.00
	Total 53110.4 · Spring Shed (Baylor)				20,000.00	20,000.00
	Total 53110 · Edwards BFZ Studies				20,000.00	20,000.00
	Total 53100 · Clearwater Studies				20,000.00	20,000.00
	53300 · Computer Consulting					
	53315 · IT Network Sustainment					
Bill	10/12/2022	Inv 19239	Engineer Austin, LLC	Inv 19239	450.00	450.00
	Total 53315 · IT Network Sustainment				450.00	450.00
	Total 53300 · Computer Consulting				450.00	450.00
	53400 · Computer Licenses/Virus Prtctn					
Bill	10/12/2022	Inv 19239	Engineer Austin, LLC	inv 19239	44.00	44.00
	Total 53400 · Computer Licenses/Virus Prtctn				44.00	44.00

Clearwater Underground Water Conservation
Profit & Loss Detail
October 2022

Type	Date	Num	Name	Memo	Amount	Balance
		53600 · Educational Outreach/Marketing				
		53603 · Event Sponsor/Income				
Bill	10/12/2022	FY23 spons...	Bell County Master Gar...	Annual spons...	1,000.00	1,000.00
		Total 53603 · Event Sponsor/Income			1,000.00	1,000.00
		53605 · Event Cost				
Invoice	10/03/2022	171	Bell County Engineer	Water Symp...	-1,000.00	-1,000.00
Invoice	10/03/2022	172	Lloyd Gosselink	Water Symp...	-500.00	-1,500.00
Invoice	10/03/2022	173	LRE	Water Symp...	-500.00	-2,000.00
Invoice	10/03/2022	174	Blanton & Associates	Water Symp...	-500.00	-2,500.00
Invoice	10/03/2022	175	Allan Standen	Water Symp...	-500.00	-3,000.00
Invoice	10/03/2022	176	R W Harden & Associat...	Water Symp...	-500.00	-3,500.00
Invoice	10/03/2022	177	AGS	Water Symp...	-500.00	-4,000.00
Invoice	10/03/2022	178	Michelle Sutherland	Water Symp...	-500.00	-4,500.00
Invoice	10/03/2022	179	KPA	Water Symp...	-1,000.00	-5,500.00
Bill	10/12/2022		Card Service Center	Water Symp...	900.00	-4,600.00
Invoice	10/12/2022	180	Gamblin Engineering G...	Water Symp...	-500.00	-5,100.00
		Total 53605 · Event Cost			-5,100.00	-5,100.00
		Total 53600 · Educational Outreach/Marketing			-4,100.00	-4,100.00
		53790 · Vehicle Expense				
Check	10/12/2022	Cefco-Oct22	CEFCO		204.40	204.40
		Total 53790 · Vehicle Expense			204.40	204.40
		Total 53000 · Operating Expenses			16,598.40	16,598.40
		54000 · Facility Costs				
		54100 · Insurance				
		54101 · Liability				
Bill	10/12/2022	FY23	TML	COntract # 1...	2,020.76	2,020.76
		Total 54101 · Liability			2,020.76	2,020.76
		54102 · Property				
Bill	10/12/2022	FY23	TML	COntract # 1...	2,094.26	2,094.26
		Total 54102 · Property			2,094.26	2,094.26
		54104 · Worker's Comp				
Bill	10/12/2022	FY23	TML	COntract # 1...	905.52	905.52
		Total 54104 · Worker's Comp			905.52	905.52
		54105 · Liability - Vehicle				
Bill	10/12/2022	FY23	TML	COntract # 1...	849.66	849.66
		Total 54105 · Liability - Vehicle			849.66	849.66
		Total 54100 · Insurance			5,870.20	5,870.20
		54200 · Building Repairs/Maintenance				
Bill	10/12/2022	Termite poli...	Hartman ABC Pest Con...	Annual Termi...	420.00	420.00
Bill	10/12/2022	Inv 114720	Hartman ABC Pest Con...	Inv 114720	100.00	520.00
		Total 54200 · Building Repairs/Maintenance			520.00	520.00
		54600 · Security				
Bill	10/12/2022	Inv 111885	Progressive Protection	Inv 111885	29.95	29.95
		Total 54600 · Security			29.95	29.95
		Total 54000 · Facility Costs			6,420.15	6,420.15

Clearwater Underground Water Conservation
Profit & Loss Detail
October 2022

Type	Date	Num	Name	Memo	Amount	Balance
	55000 · Utilities					
	55400 · Phone					
Bill	10/12/2022	Inv 45843	Folkerson Communicati...	Inv 45843	203.86	203.86
	Total 55400 · Phone				203.86	203.86
	Total 55000 · Utilities				203.86	203.86
	Total Expense				55,051.75	55,051.75
Net Ordinary Income					-52,547.65	-52,547.65
Net Income					**-52,547.65**	**-52,547.65**

Clearwater Underground Water Conservation
A/P Aging Detail
As of November 3, 2022

Type	Date	Num	Name	Due Date	Aging	Open Balance
Current						
Total Current						
1 - 30						
Total 1 - 30						
31 - 60						
Total 31 - 60						
61 - 90						
Total 61 - 90						
> 90						
Total > 90						
TOTAL						

Investment Fund - Item #5

TexPool Participant Services
1001 Texas Avenue, Suite 1150
Houston, TX 77002

TEXPOOL

TEXAS TRUST
TEXAS TREASURY SAFEKEEPING TRUST COMPANY

Custom Summary Statement

CLEARWATER UNDERGROUND WCD
ATTN DIRK AARON
PO BOX 1989
BELTON TX 76513-5989

Statement Period 10/01/2022 - 10/31/2022
Customer Service 1-866-TEX-POOL
Location ID 000079358

GENERAL FUND - 07935800001

10/01/2022 - 10/31/2022

Pool Name	Beginning Balance	Total Deposit	Total Withdrawal	Total Interest	Current Balance	Average Balance
TexPool	$474.328.44	$10.000.00	$0.00	$1.187.56	$485.516.00	$476.947.39
TexPool Prime	$480.536.75	$10.000.00	$0.00	$1.316.54	$491.853.29	$483.159.86
Total Dollar Value	$954.865.19	$20.000.00	$0.00	$2.504.10	$977.369.29	

Account Totals

Pool Name	Beginning Balance	Total Deposit	Total Withdrawal	Total Interest	Current Balance
TexPool	$474.328.44	$10.000.00	$0.00	$1.187.56	$485.516.00
TexPool Prime	$480.536.75	$10.000.00	$0.00	$1.316.54	$491.853.29
Total Dollar Value	$954.865.19	$20.000.00	$0.00	$2.504.10	$977.369.29

GRAND TOTALS

Pool Name	Beginning Balance	Total Deposit	Total Withdrawal	Total Interest	Current Balance
TexPool	$474.328.44	$10.000.00	$0.00	$1.187.56	$485.516.00
TexPool Prime	$480.536.75	$10.000.00	$0.00	$1.316.54	$491.853.29
Total Dollar Value	$954.865.19	$20.000.00	$0.00	$2.504.10	$977.369.29

11/4/2022
DEC

Clearwater Underground Water Conservation
Reconciliation Summary
10505 · Cash - TexPool, Period Ending 10/31/2022

		Oct 31, 22
Beginning Balance		474,328.44
Cleared Transactions		
Deposits and Credits - 2 items	11,187.56	
Total Cleared Transactions	11,187.56	
Cleared Balance		**485,516.00**
Register Balance as of 10/31/2022		485,516.00
Ending Balance		485,516.00

Clearwater Underground Water Conservation
Reconciliation Summary
10500 · Cash-TexPool Prime, Period Ending 10/31/2022

	Oct 31, 22	
Beginning Balance		480,536.75
Cleared Transactions		
Deposits and Credits - 2 items	11,316.54	
Total Cleared Transactions	11,316.54	
Cleared Balance		**491,853.29**
Register Balance as of 10/31/2022		491,853.29
Ending Balance		491,853.29

FY22 Budget Amendments
Item #6

Clearwater Underground Water Conservation District

Board Meeting
Nov 9, 2022

STAFF REPORT

Agenda Item # 6
FY22 Budget Amendments

Agenda Item # 6 :

Discuss, consider and take appropriate action if necessary, to approve the **FY22** line item budget amendments as requested.

Narrative:

The CUWCD Staff requests line-item budget amendments for the purpose of officially closing out **FY22**.

1. Payroll – adjustments due to "rounding" numbers
2. Studies 53105.4 – request to move unexpended funds from reserve to FY23 budget.
3. Facility 54200 – request to adjust deposit of insurance check in FY22 to FY23. Repairs are still pending – parts on back-order until end of December 2022. Journal entry in QB will be made moving deposit to FY23 as a liability adjustment.

This is a simple adjustment between line items.

	Line Item	Over Budget	Amount Requested	New Balance	From	Available Funds	New Balance
IN-HOUSE Line item adjustments for FY22 Close							
Payroll	52005-Admin Assist	$0.04	$0.04	$0.00	52055-payroll exp	$48.23	$48.19
	52010-Education Coord/complia	$0.04	$0.04	$0.00	52055-payroll exp	$48.19	$48.15
	52025-Field Tech	$0.04	$0.04	$0.00	52055-payroll exp	$48.15	$48.11
Studies - FY22	53105.4-GMM	(Budget Amend	$10,077.25	$0.00	53105.4-MMG FY23	$74,000.00	$84,077.25
Facility - FY22	54200-Bldg rep maint	(Journal Entry-	$6,153.31	$474.62	54200-Bldg Rep FY23	$6,153.31	$13,633.31
		adjust liability)					

40010	BellCAD Current Year Tax	-$27,618.34
40015	BellCAD Deliquent Tax	-$1,795.34
	(uncollected taxes)	**-$29,413.68**

Adujst line item 53760 - Reserves for uncollected taxes - AMEND budget from $20,000 to $29,413.68

53760 - Reserves for unclollected tax (original budget)		$20,000.00
	(adjustment for uncollected tax)	-$29,413.68
	(return to Contingency Fund)	**-$9,413.68**
50250	Current Contingency Fund	$2,848.48
	Return to Contingency Fund	-$9,413.68
	Adjusted Contingency Fund	**-$6,565.20**

Recommendation:

Staff recommends making the line item budget amendment as requested.

Clearwater Underground Water Conservation

Profit & Loss Budget vs. Actual

October 2021 through September 2022

5:48 PM
11/03/2022
Accrual Basis

	Oct '21 thru 'Sep 22	FY22 Original Budget	FY22 Amended Budget	$ Over Budget
Ordinary Income/Expense				
Income				
40005 · Application Fee Income	9,400.00	50,000.00	50,000.00	-40,600.00
40010 · Bell CAD Current Year Tax	749,487.66	777,106.00	777,106.00	-27,618.34
40015 · Bell CAD Deliquent Tax	8,204.66	10,000.00	10,000.00	-1,795.34
40020 · Interest Income	8,542.15	1,000.00	1,000.00	7,542.15
40030 · Transport Fee Income	1,336.29	1,500.00	1,500.00	-163.71
40035 · Civil Penalties	2,000.00	0.00	0.00	2,000.00
Total Income	778,970.76	839,606.00	839,606.00	-60,635.24
Gross Profit	778,970.76	839,606.00	839,606.00	-60,635.24
Expense				
50000 · Administrative Expenses				
50100 · Audit	7,700.00	8,500.00	8,500.00	-800.00
50200 · Conferences & Prof Development	1,840.00	4,000.00	4,000.00	-2,160.00
50250 · Contingency Fund	0.00	90,264.00	2,848.48	-2,848.48
50300 · Director Expenses				
50305 · At Large	0.00	1,500.00	1,500.00	-1,500.00
50310 · Pct. 1	173.17	1,500.00	1,500.00	-1,326.83
50315 · Pct. 2	146.90	1,500.00	1,500.00	-1,353.10
50320 · Pct. 3	943.84	1,500.00	1,500.00	-556.16
50325 · Pct. 4	173.17	1,500.00	1,500.00	-1,326.83
Total 50300 · Director Expenses	1,437.08	7,500.00	7,500.00	-6,062.92
50400 · Director Fees				
50405 · At Large	2,100.00	2,550.00	2,550.00	-450.00
50410 · Pct. 1	0.00	2,550.00	2,550.00	-2,550.00
50415 · Pct. 2	2,400.00	2,550.00	2,550.00	-150.00
50420 · Pct. 3	2,550.00	2,550.00	2,550.00	0.00
50425 · Pct. 4	0.00	2,550.00	2,550.00	-2,550.00
Total 50400 · Director Fees	7,050.00	12,750.00	12,750.00	-5,700.00
50500 · Dues & Memberships	3,404.80	4,000.00	4,000.00	-595.20
50550 · Election Expense	0.00	500.00	500.00	-500.00
50600 · GMA 8 Expenses				
50605 · Technical Committee	433.10	5,000.00	5,000.00	-4,566.90
50610 · Administration	1,876.51	2,500.00	2,500.00	-623.49
Total 50600 · GMA 8 Expenses	2,309.61	7,500.00	7,500.00	-5,190.39
50700 · Meals	793.59	1,000.00	1,000.00	-206.41
50800 · Mileage Reimbursements	4,302.48	5,000.00	5,000.00	-697.52
50900 · Travel & Hotel	3,412.00	4,500.00	4,500.00	-1,088.00
Total 50000 · Administrative Expenses	32,249.56	145,514.00	58,098.48	-25,848.92
52000 · Salary Costs				

	Oct '21 thru 'Sep 22	FY22 Original Budget	FY22 Amended Budget	$ Over Budget
52005 · Administrative Assistant	56,000.04	56,000.00	56,000.00	0.04
52010 · Educational Coord/Support Tech	50,000.04	50,000.00	50,000.00	0.04
52015 · Manager	99,999.96	100,000.00	100,000.00	-0.04
52020 · Part Time/Intern	4,200.00	4,500.00	4,500.00	-300.00
52025 · Office Assistant/Field Tech	47,000.04	47,000.00	47,000.00	0.04
52040 · Health Insurance	34,523.16	34,525.00	34,525.00	-1.84
52045 · Payroll Taxes & Work Comp	20,155.66	25,300.00	25,268.00	-5,112.34
52050 · Retirement	10,335.00	11,385.00	11,385.00	-1,050.00
52055 · Payroll Expenses	376.77	125.00	425.00	-48.23
52060 · Freshbenies	464.00	432.00	464.00	0.00
Total 52000 · Salary Costs	323,054.67	329,267.00	329,567.00	-6,512.33
53000 · Operating Expenses				
53010 · Bank Service Charges	35.18	50.00	200.00	-164.82
53020 · Advertisement	1,351.38	4,000.00	4,000.00	-2,648.62
53030 · Appraisal District	7,676.80	9,000.00	9,000.00	-1,323.20
53100 · Clearwater Studies				
53105 · Trinity Studies				
53105.1 · Pumping Distribution	1,595.00	3,750.00	3,750.00	-2,155.00
53105.2 · Pumping Test	0.00	0.00	0.00	0.00
53105.3 · Synoptic	0.00	0.00	0.00	0.00
53105.4 · GAM Run	14,422.75	7,000.00	24,500.00	-10,077.25
53105.5 · Mgmt Options	0.00	7,000.00	2,000.00	-2,000.00
53105.6 · Water Quality Studies	0.00	0.00	0.00	0.00
Total 53105 · Trinity Studies	16,017.75	17,750.00	30,250.00	-14,232.25
53110 · Edwards BFZ Studies				
53110.1 · Pumping Distribution	1,595.00	3,750.00	3,750.00	-2,155.00
53110.2 · Pumping Test	0.00	0.00	0.00	0.00
53110.3 · Synoptic	0.00	0.00	0.00	0.00
53110.4 · Spring Shed (Baylor)	0.00	0.00	0.00	0.00
53110.5 · Water Quality Studies	0.00	0.00	0.00	0.00
53110.6 · GAM Calibration	0.00	10,000.00	0.00	0.00
Total 53110 · Edwards BFZ Studies	1,595.00	13,750.00	3,750.00	-2,155.00
53115 · Drought Contingency Plan	0.00	0.00	0.00	0.00
53120 · Endangered Species				
53120.1 · Coalition	7,312.50	0.00	22,591.50	-15,279.00
53120.2 · Reimburseable Order	22,054.70	22,500.00	22,500.00	-445.30
53120.3 · 4(d) rule	0.00	0.00	0.00	0.00
53120.4 · DPS Petition	0.00	0.00	0.00	0.00
53120 · Endangered Species - Other	0.00	0.00	0.00	0.00
Total 53120 · Endangered Species	29,367.20	22,500.00	45,091.50	-15,724.30
53125 · Environmental Flows	0.00	0.00	0.00	0.00
53130 · General Consulting				
53130.1 · DFC Process	0.00	5,000.00	2,825.00	-2,825.00

	Oct '21 thru 'Sep 22	FY22 Original Budget	FY22 Amended Budget	$ Over Budget
53130.2 · Eval of Rules	19,289.40	5,000.00	19,289.40	0.00
53130.3 · Eval. Hydrogeologic Report	0.00	0.00	0.00	0.00
53130.4 · Investigations	7,415.43	8,000.00	8,000.00	-584.57
53130.5 · Geo Logging	2,900.00	5,000.00	5,000.00	-2,100.00
53130.6 · Aquifer Monitor Well Tool	0.00	0.00	0.00	0.00
53130.7 · ASR Study	0.00	0.00	0.00	0.00
53130.8 · Data Release	0.00	0.00	0.00	0.00
Total 53130 · General Consulting	29,604.83	23,000.00	35,114.40	-5,509.57
53135 · Monitor Well Construction	0.00	0.00	0.00	0.00
53140 · Monitor Wells Expenses	3,681.00	5,000.00	5,000.00	-1,319.00
53141 · Weather Station Expense	457.96	2,000.00	2,000.00	-1,542.04
53145 · Spring Flow Gauge	0.00	0.00	0.00	0.00
53150 · Water Quality	2,553.18	3,500.00	3,500.00	-946.82
53155 · 3-D Visualization	25,000.00	5,000.00	25,000.00	0.00
Total 53100 · Clearwater Studies	108,276.92	92,500.00	149,705.90	-41,428.98
53200 · Spring Flow Gage System				
53205 · Op. & Maintenance	15,900.00	15,900.00	15,900.00	0.00
53210 · Installation	0.00	0.00	0.00	0.00
Total 53200 · Spring Flow Gage System	15,900.00	15,900.00	15,900.00	0.00
53300 · Computer Consulting				
53305 · Enhancements - Data Base	38,500.00	38,500.00	38,500.00	0.00
53306 · Hosting - Data Base	1,250.00	1,250.00	1,250.00	0.00
53310 · Hosting - PDI	250.00	250.00	250.00	0.00
53311 · Hosting - Website	0.00	0.00	0.00	0.00
53312 · Enhancements - Website	0.00	0.00	0.00	0.00
53315 · IT Network Sustainment	5,400.00	5,400.00	5,400.00	0.00
53317 · Management Tool Sustainment	1,575.00	2,000.00	2,000.00	-425.00
Total 53300 · Computer Consulting	46,975.00	47,400.00	47,400.00	-425.00
53400 · Computer Licenses/Virus Prtctn	1,196.24	1,500.00	1,500.00	-303.76
53450 · Computer Repairs and Supplies	578.95	2,000.00	2,000.00	-1,421.05
53500 · Computer Software & Hardware	3,559.77	5,000.00	5,000.00	-1,440.23
53550 · Copier/Scanner/Plotter	6,000.00	6,000.00	6,000.00	0.00
53600 · Educational Outreach/Marketing				
53603 · Event Sponsor/Income	0.00	0.00	0.00	0.00
53605 · Event Cost	10,365.26	10,000.00	10,500.00	-134.74
53615 · Promotional Items	3,586.97	5,000.00	5,000.00	-1,413.03
53620 · Supplies & Equipment	831.70	4,500.00	2,893.02	-2,061.32
53625 · Curriculum	0.00	0.00	0.00	0.00
Total 53600 · Educational Outreach/Marketing	14,783.93	19,500.00	18,393.02	-3,609.09
53650 · Furniture & Equipment	1,285.41	2,500.00	2,500.00	-1,214.59
53700 · Legal				
53701 · Drought Contingency Plan	0.00	0.00	0.00	0.00
53702 · Endangered Species	6,586.25	15,000.00	14,089.85	-7,503.60

	Oct '21 thru 'Sep 22	FY22 Original Budget	FY22 Amended Budget	$ Over Budget
53703 · General (rules/accountability)	57,225.27	15,000.00	57,225.27	0.00
53704 · Legislative Research/Analysis	3,676.50	2,500.00	3,676.50	0.00
53705 · Legislative Services	0.00	0.00	0.00	0.00
53706 · GMA/DFC/MAG support	8,168.04	10,000.00	8,823.50	-655.46
Total 53700 · Legal	75,656.06	42,500.00	83,815.12	-8,159.06
53720 · Office Supplies	2,384.65	3,500.00	3,350.00	-965.35
53730 · Permit Reviews				
53731 · Geoscience	27,251.50	25,000.00	27,251.50	0.00
53732 · Legal Evaluation	6,545.40	25,000.00	8,173.00	-1,627.60
Total 53730 · Permit Reviews	33,796.90	50,000.00	35,424.50	-1,627.60
53740 · Postage	3,606.98	2,500.00	3,606.98	0.00
53750 · Printing	2,500.00	2,500.00	2,500.00	0.00
53760 · Reserve for Uncollected Taxes	0.00	20,000.00	20,000.00	-20,000.00
53780 · Subscriptions	619.17	900.00	900.00	-280.83
53785 · Mobile Classroom Expense	0.00	2,000.00	2,000.00	-2,000.00
53790 · Vehicle Expense	5,956.62	4,000.00	6,000.00	-43.38
Total 53000 · Operating Expenses	332,139.96	333,250.00	419,195.52	-87,055.56
54000 · Facility Costs				
54100 · Insurance				
54101 · Liability	2,003.12	1,300.00	2,003.12	0.00
54102 · Property	1,849.26	1,800.00	1,849.26	0.00
54103 · Surety Bonds	200.00	1,200.00	1,100.26	-900.26
54104 · Worker's Comp	872.20	1,100.00	872.20	0.00
54105 · Liability - Vehicle	825.16	1,250.00	825.16	0.00
Total 54100 · Insurance	5,749.74	6,650.00	6,650.00	-900.26
54200 · Building Repairs/Maintenance	2,542.07	8,000.00	9,170.00	-6,627.93
54300 · Janitorial Service	3,476.48	3,600.00	3,600.00	-123.52
54400 · Janitorial Supplies	592.66	750.00	750.00	-157.34
54500 · Lawn Maintenance/Service	2,700.00	3,000.00	3,000.00	-300.00
54600 · Security	359.40	375.00	375.00	-15.60
Total 54000 · Facility Costs	15,420.35	22,375.00	23,545.00	-8,124.65
55000 · Utilities				
55200 · Electricity	2,411.44	2,500.00	2,500.00	-88.56
55300 · Internet	1,870.81	2,000.00	2,000.00	-129.19
55400 · Phone	2,095.93	2,400.00	2,400.00	-304.07
55500 · Water/Garbage	2,294.33	2,300.00	2,300.00	-5.67
Total 55000 · Utilities	8,672.51	9,200.00	9,200.00	-527.49
Total Expense	711,537.05	839,606.00	839,606.00	-128,068.95
Net Ordinary Income	67,433.71	0.00	0.00	67,433.71
Other Income/Expense				
Other Income				
61000 · Reserve Funds-Special Projects	0.00	0.00	0.00	0.00
61025 · Sale of Assets	50,000.00			

	Oct '21 thru 'Sep 22	FY22 Original Budget	FY22 Amended Budget	$ Over Budget
Total Other Income	50,000.00	0.00	0.00	50,000.00
Net Other Income	50,000.00	0.00	0.00	50,000.00
Net Income	**117,433.71**	**0.00**	**0.00**	**117,433.71**

FY22 Budget Close Out
Item #7

Clearwater Underground
Water Conservation District

Board Meeting
November 09, 2022

STAFF REPORT

Agenda Item No: 7
FY22 Budget Close Out

Agenda Item #7

Discuss, consider, and take appropriate action necessary to close out **FY22** Budget as presented.

Narrative:

Original Budget set for FY22: $ 839,606.00 (projected income and expenses – page 1)

The following describes the year end closeout for **FY22**.

Actual income:	$ 778,970.76	(Tax Revenue, Permit Fees, and Delinquent Taxes Collected – pg 1)
Other income - Sale of Assets (property):	$ 50,000.00	(page 5)
Adjusted Income:	**$ 828,970.76**	
Total Expenses:	**$ 717,690.36**	(page 4)
Gross Return to Fund Balance:	**$ 111,280.40**	(page 5)
Less Sale of Assets (property):	**$ 50,000.00**	(page 5)
Net Return to Fund Balance:	**$ 61,280.40**	(page 4)

Staff Recommendation:

Approve budget close out as presented closing the year with net return to fund balance of **$ 61,280.40.**

Clearwater Underground Water Conservation
Profit & Loss Budget vs. Actual
October 2021 through September 2022

FY22
FINAL CLOSE OUT
(if adjustments approved)

10:14 AM
11/07/2022
Accrual Basis

	Oct '21 - Sep 22	Budget	$ Over Budget
Ordinary Income/Expense			
Income			
40005 · Application Fee Income	9,400.00	50,000.00	-40,600.00
40010 · Bell CAD Current Year Tax	749,487.66	777,106.00	-27,618.34
40015 · Bell CAD Deliquent Tax	8,204.66	10,000.00	-1,795.34
40020 · Interest Income	8,542.15	1,000.00	7,542.15
40030 · Transport Fee Income	1,336.29	1,500.00	-163.71
40035 · Civil Penalties	2,000.00	0.00	2,000.00
Total Income	778,970.76	839,606.00	-60,635.24
Gross Profit	778,970.76	839,606.00	-60,635.24
Expense			
50000 · Administrative Expenses			
50100 · Audit	7,700.00	8,500.00	-800.00
50200 · Conferences & Prof Development	1,840.00	4,000.00	-2,160.00
50250 · Contingency Fund	0.00	3,512.05	-3,512.05
50300 · Director Expenses			
50305 · At Large	0.00	1,500.00	-1,500.00
50310 · Pct. 1	173.17	1,500.00	-1,326.83
50315 · Pct. 2	146.90	1,500.00	-1,353.10
50320 · Pct. 3	943.84	1,500.00	-556.16
50325 · Pct. 4	173.17	1,500.00	-1,326.83
Total 50300 · Director Expenses	1,437.08	7,500.00	-6,062.92
50400 · Director Fees			
50405 · At Large	2,100.00	2,550.00	-450.00
50410 · Pct. 1	0.00	2,550.00	-2,550.00
50415 · Pct. 2	2,400.00	2,550.00	-150.00
50420 · Pct. 3	2,550.00	2,550.00	0.00
50425 · Pct. 4	0.00	2,550.00	-2,550.00
Total 50400 · Director Fees	7,050.00	12,750.00	-5,700.00
50500 · Dues & Memberships	3,404.80	4,000.00	-595.20
50550 · Election Expense	0.00	500.00	-500.00
50600 · GMA 8 Expenses			
50605 · Technical Committee	433.10	5,000.00	-4,566.90
50610 · Administration	1,876.51	2,500.00	-623.49
Total 50600 · GMA 8 Expenses	2,309.61	7,500.00	-5,190.39
50700 · Meals	793.59	1,000.00	-206.41
50800 · Mileage Reimbursements	4,302.48	5,000.00	-697.52
50900 · Travel & Hotel	3,412.00	4,500.00	-1,088.00
Total 50000 · Administrative Expenses	32,249.56	58,762.05	-26,512.49

	Oct '21 - Sep 22	Budget	$ Over Budget
52000 · Salary Costs			
52005 · Administrative Assistant	56,000.04	56,000.04	0.00
52010 · Educational Coord/Support Tech	50,000.04	50,000.04	0.00
52015 · Manager	99,999.96	100,000.00	-0.04
52020 · Part Time/Intern	4,200.00	4,500.00	-300.00
52025 · Office Assistant/Field Tech	47,000.04	47,000.04	0.00
52040 · Health Insurance	34,523.16	34,525.00	-1.84
52045 · Payroll Taxes & Work Comp	20,155.66	25,268.00	-5,112.34
52050 · Retirement	10,335.00	11,385.00	-1,050.00
52055 · Payroll Expenses	376.77	424.88	-48.11
52060 · Freshbenies	464.00	464.00	0.00
Total 52000 · Salary Costs	323,054.67	329,567.00	-6,512.33
53000 · Operating Expenses			
53010 · Bank Service Charges	35.18	200.00	-164.82
53020 · Advertisement	1,351.38	4,000.00	-2,648.62
53030 · Appraisal District	7,676.80	9,000.00	-1,323.20
53100 · Clearwater Studies			
53105 · Trinity Studies			
53105.1 · Pumping Distribution	1,595.00	3,750.00	-2,155.00
53105.2 · Pumping Test	0.00	0.00	0.00
53105.3 · Synoptic	0.00	0.00	0.00
53105.4 · Groundwater Mgmt Model	14,422.75	14,422.75	0.00
53105.5 · Mgmt Options	0.00	2,000.00	-2,000.00
53105.6 · Water Quality Studies	0.00	0.00	0.00
Total 53105 · Trinity Studies	16,017.75	20,172.75	-4,155.00
53110 · Edwards BFZ Studies			
53110.1 · Pumping Distribution	1,595.00	3,750.00	-2,155.00
53110.2 · Pumping Test	0.00	0.00	0.00
53110.3 · Synoptic	0.00	0.00	0.00
53110.4 · Spring Shed (Baylor)	0.00	0.00	0.00
53110.5 · Water Quality Studies	0.00	0.00	0.00
53110.6 · GAM Calibration	0.00	0.00	0.00
Total 53110 · Edwards BFZ Studies	1,595.00	3,750.00	-2,155.00
53115 · Drought Contingency Plan	0.00	0.00	0.00
53120 · Endangered Species			
53120.1 · Coalition	7,312.50	22,591.50	-15,279.00
53120.2 · Reimburseable Order	22,054.70	22,500.00	-445.30
53120.3 · 4(d) rule	0.00	0.00	0.00
53120.4 · DPS Petition	0.00	0.00	0.00
53120 · Endangered Species - Other	0.00	0.00	0.00
Total 53120 · Endangered Species	29,367.20	45,091.50	-15,724.30
53125 · Environmental Flows	0.00	0.00	0.00

	Oct '21 - Sep 22	Budget	$ Over Budget
53130 · General Consulting			
53130.1 · DFC Process	0.00	2,825.00	-2,825.00
53130.2 · Eval of Rules	19,289.40	19,289.40	0.00
53130.3 · Eval. Hydrogeologic Report	0.00	0.00	0.00
53130.4 · Investigations	7,415.43	8,000.00	-584.57
53130.5 · Geo Logging	2,900.00	5,000.00	-2,100.00
53130.6 · Aquifer Monitor Well Tool	0.00	0.00	0.00
53130.7 · ASR Study	0.00	0.00	0.00
53130.8 · Data Release	0.00	0.00	0.00
Total 53130 · General Consulting	29,604.83	35,114.40	-5,509.57
53135 · Monitor Well Construction	0.00	0.00	0.00
53140 · Monitor Wells Expenses	3,681.00	5,000.00	-1,319.00
53141 · Weather Station Expense	457.96	2,000.00	-1,542.04
53145 · Spring Flow Gauge	0.00	0.00	0.00
53150 · Water Quality	2,553.18	3,500.00	-946.82
53155 · 3-D Visualization	25,000.00	25,000.00	0.00
Total 53100 · Clearwater Studies	108,276.92	139,628.65	-31,351.73
53200 · Spring Flow Gage System			
53205 · Op. & Maintenance	15,900.00	15,900.00	0.00
53210 · Installation	0.00	0.00	0.00
Total 53200 · Spring Flow Gage System	15,900.00	15,900.00	0.00
53300 · Computer Consulting			
53305 · Enhancements - Data Base	38,500.00	38,500.00	0.00
53306 · Hosting - Data Base	1,250.00	1,250.00	0.00
53310 · Hosting - PDI	250.00	250.00	0.00
53311 · Hosting - Website	0.00	0.00	0.00
53312 · Enhancements - Website	0.00	0.00	0.00
53315 · IT Network Sustainment	5,400.00	5,400.00	0.00
53317 · Management Tool Sustainment	1,575.00	2,000.00	-425.00
Total 53300 · Computer Consulting	46,975.00	47,400.00	-425.00
53400 · Computer Licenses/Virus Prtctn	1,196.24	1,500.00	-303.76
53450 · Computer Repairs and Supplies	578.95	2,000.00	-1,421.05
53500 · Computer Software & Hardware	3,559.77	5,000.00	-1,440.23
53550 · Copier/Scanner/Plotter	6,000.00	6,000.00	0.00
53600 · Educational Outreach/Marketing			
53603 · Event Sponsor/Income	0.00	0.00	0.00
53605 · Event Cost	10,365.26	10,500.00	-134.74
53615 · Promotional Items	3,586.97	5,000.00	-1,413.03
53620 · Supplies & Equipment	831.70	2,893.02	-2,061.32
53625 · Curriculum	0.00	0.00	0.00
Total 53600 · Educational Outreach/Marketing	14,783.93	18,393.02	-3,609.09
53650 · Furniture & Equipment	1,285.41	2,500.00	-1,214.59

	Oct '21 - Sep 22	Budget	$ Over Budget
53700 · Legal			
53701 · Drought Contingency Plan	0.00	0.00	0.00
53702 · Endangered Species	6,586.25	14,089.85	-7,503.60
53703 · General (rules/accountability)	57,225.27	57,225.27	0.00
53704 · Legislative Research/Analysis	3,676.50	3,676.50	0.00
53705 · Legislative Services	0.00	0.00	0.00
53706 · GMA/DFC/MAG support	8,168.04	8,823.50	-655.46
Total 53700 · Legal	75,656.06	83,815.12	-8,159.06
53720 · Office Supplies	2,384.65	3,350.00	-965.35
53730 · Permit Reviews			
53731 · Geoscience	27,251.50	27,251.50	0.00
53732 · Legal Evaluation	6,545.40	8,173.00	-1,627.60
Total 53730 · Permit Reviews	33,796.90	35,424.50	-1,627.60
53740 · Postage	3,606.98	3,606.98	0.00
53750 · Printing	2,500.00	2,500.00	0.00
53760 · Reserve for Uncollected Taxes	0.00	29,413.68	-29,413.68
53780 · Subscriptions	619.17	900.00	-280.83
53785 · Mobile Classroom Expense	0.00	2,000.00	-2,000.00
53790 · Vehicle Expense	5,956.62	6,000.00	-43.38
Total 53000 · Operating Expenses	332,139.96	418,531.95	-86,391.99
54000 · Facility Costs			
54100 · Insurance			
54101 · Liability	2,003.12	2,003.12	0.00
54102 · Property	1,849.26	1,849.26	0.00
54103 · Surety Bonds	200.00	1,100.26	-900.26
54104 · Worker's Comp	872.20	872.20	0.00
54105 · Liability - Vehicle	825.16	825.16	0.00
Total 54100 · Insurance	5,749.74	6,650.00	-900.26
54200 · Building Repairs/Maintenance	8,695.38	9,170.00	-474.62
54300 · Janitorial Service	3,476.48	3,600.00	-123.52
54400 · Janitorial Supplies	592.66	750.00	-157.34
54500 · Lawn Maintenance/Service	2,700.00	3,000.00	-300.00
54600 · Security	359.40	375.00	-15.60
Total 54000 · Facility Costs	21,573.66	23,545.00	-1,971.34
55000 · Utilities			
55200 · Electricity	2,411.44	2,500.00	-88.56
55300 · Internet	1,870.81	2,000.00	-129.19
55400 · Phone	2,095.93	2,400.00	-304.07
55500 · Water/Garbage	2,294.33	2,300.00	-5.67
Total 55000 · Utilities	8,672.51	9,200.00	-527.49
Total Expense	717,690.36	839,606.00	-121,915.64
Net Ordinary Income	61,280.40	0.00	61,280.40

	Oct '21 - Sep 22	Budget	$ Over Budget
Other Income/Expense			
Other Income			
61000 · Reserve Funds-Special Projects	0.00	0.00	0.00
61025 · Sale of Assets	50,000.00		
61050 · Reserve Funds from Prior Years	0.00	0.00	0.00
Total Other Income	50,000.00	0.00	50,000.00
Net Other Income	50,000.00	0.00	50,000.00
Net Income	**111,280.40**	**0.00**	**111,280.40**

FY23 Budget Amendments
Item #8

Clearwater Underground
Water Conservation District

Board Meeting
Nov 9, 2022

STAFF REPORT

Agenda Item # 8
FY22 Budget Amendments

Agenda Item # 8 :

Discuss, consider, and take appropriate action, if necessary, to approve the **FY23** line-item budget amendments as requested.

Narrative:

The CUWCD Staff requests line-item budget amendments for the purpose of:

1. Studies 53105.4 GMM–request to move unexpended funds from FY22 to FY23 budget.
2. Facility 54200 – differed insurance proceeds not complete in FY22.

This is a simple adjustment between line items.

Vendor	Line Item	FY23 Budgeted Amount	Amount Requested	FY23 Amended Budget	From	Available Funds	New Balance
(In house adj)	FY23 53105.4-GMM	$74,000.00	$10,077.25	$84,077.25	FY22 53405.4-GMM	$10,077.25	$0.00
		(unexpended funds from FY22)					
(In house adj)	FY23 54200-Bldg Repair/Maint		$6,153.31		FY22 54200-Bldg repair/Maint	$6,153.31	
	(deferred insurance proceeds not complete in FY22)						

Recommendation:

Staff recommends making the line item budget amendment as requested.