

Clearwater Underground Water Conservation District Meeting
700 Kennedy Court
Belton, TX
Wednesday, July 13, 2022
Minutes

The Clearwater Underground Water Conservation District (CUWCD) held a Workshop at 10:00 a.m. and the Regular Board meeting at 1:30 p.m. on Wednesday, July 13, 2022, at the Clearwater UWCD Building, located at 700 Kennedy Court, Belton, Texas.

Board Members Present:

Leland Gersbach, President, Pct 1
David Cole, Vice President, At Large
Gary Young, Secretary, Pct 2
Jody Williams, Director, Pct 3
Scott Brooks, Director, Pct 4

Absent:

Staff:

Dirk Aaron, General Manager
Shelly Chapman, Admin Manager
Brad Eckhart, Intern

Guest:

Mike Keester – RWH&A
Allan R Standen – ARS, LLC

Dr. Yelderman – Baylor Univ
Pete DiLillo

Vince Clause – ARS, LLC
James Beach – AGS (remote)

Workshop convened with President, Leland Gersbach, at 1:30 p.m.

Workshop Item #1: Discuss the process for implementing management zones within Bell County and potential rule changes.

Dirk has been working with the district's legal team for guidance should the Board wish to move forward with potential rule changes. Dirk presented the recommendations laid out by the team. Dirk noted that the Board is waiting on additional comments from informal stakeholders to be reviewed in the July/August Board meetings.

Dirk recommends the Board take action at the August 10th Board meeting directing him to move forward preparing advertisements and legal notices for a rule making hearing.

Workshop Item #2: Review current administrative fees and discuss potential changes.

Dirk presented his thoughts related to the current administrative fees. Brad demonstrated the refined analytical tool he created based on Scott's spreadsheet and explained the changes. Dirk explained how the fee structure will work.

Workshop Item #3: Review items of interest related to the FY2023 budget development process.

Dirk presented items of interest related to the FY23 budget development process.

Workshop Item #4: Discuss items of interest related to the Development of the RHCP with Karst Coalition.

Dirk gave the Board an update on the RHCP.

Workshop Item #5: Receive information related to Groundwater Management Area 8, per the Joint Planning and Development of the Round 3 Desired Future Conditions.

Nothing new to report.

Board Meeting convened with President, Leland Gersbach, at 4:23 p.m.

1. Invocation and Pledge of Allegiance.

Vice President, David Cole, gave the invocation.
Secretary, Gary Young, led the Pledge of Allegiance.

2. Public Comment.

None.

3. Approve minutes of the June 8, 2022, Board meeting.

Board members received the minutes of the June 8, 2022, Board meeting and workshop in their Board packet to review prior to the meeting.

Secretary, Gary Young, moved to approve the minutes of the June 8, 2022, Board meeting and Workshop. Vice President, David Cole, seconded the motion.

Motion carried 5-0.

4. *Discuss, consider, and take appropriate action if necessary, to accept the monthly financial report for June 2022 (FY22) as presented.*

Board members received the monthly financial report for June 2022 in their Board packet to review prior to the meeting.

Vice President, David Cole, moved to accept the monthly financial report for June 2022 as presented. Director, Jody Williams, seconded the motion.

Motion carried 5-0.

5. *Discuss, consider, and take appropriate action if necessary, to accept the monthly Investment Fund Account report for June 2022 (FY22) as presented.*

Board members received the monthly investment fund account report for June 2022 in their Board packet to review prior to the meeting.

Director, Scott Brooks, moved to accept the monthly investment fund account report for June 2022 as presented. Director, Jody Williams, seconded the motion.

Motion carried 5-0.

6. *Discuss, consider, and take appropriate action if necessary, to accept the Quarterly Deferred Compensation Employee Retirement Program account report as presented.*

Board members received the Quarterly Report in their Board packet to review prior to the meeting.

Secretary, Gary Young, moved to accept the Quarterly Deferred Compensation Employee Retirement Program account report as presented. Director, Scott Brooks, seconded the motion.

Motion carried 5-0.

7. *Discuss, consider, and take appropriate action if necessary, to approve the FY22 line-item budget amendments as requested.*

Dirk Aaron presented the request for line-item budget amendments for the purpose of:

1. Paying for legal counsel from Lloyd Gosselink related to general rules and accountability (rule-making changes)

2. Paying consulting fees to Allan R Standen, LLC related to line item 53130.2 (evaluation of rules) for work on management zones/rules presentation at the stakeholder meeting.

3. Internal adjustment moving money received from vendors for FY22 Water Symposium to reflect in Event Cost line item.

4. To pay Bell County 4H Water Ambassador Academy Registrations – as previously agreed to by the Board. (4 Ambassadors from Bell County @ \$250/ea = \$1,000)

5. Consideration of TASK 1 & 2 for FY22 additional project by RWH & AGS related to GAM Run.

This is a simple adjustment between line items.

Vendor	Line Item	Invoice Amount	Available Funds	Amount Requested	New Balance	From	Available Funds	New Balance
Lloyd Gossett	53703-Rule Accountabilit	\$8,088.00	\$0.00	\$8,088.00	\$8,088.00	53732-Permit Review-Legal Eval	\$18,454.60	\$10,366.60
Allan Standen	53130.2 General Consulti Evaluation of Rules	\$2,175.00	\$0.00	\$2,175.00	\$2,175.00	53130.1-Gen Consulting-DFC process	\$5,000.00	\$2,825.00
(internal)	53605 Event Cost		-\$4,542.09	\$5,500.00	\$957.91	53603-sponsorship income	\$5,500.00	\$0.00
Bell County 4H	53605 Event Cost	\$1,000.00	\$957.91	\$500.00	\$1,457.91	53620-Ed Outreach - Supplies Equip	\$3,847.07	\$3,347.07
TASK 1 & 2 - PROPOSED for FY22								
RWH AGS	53105.4 - GAM Run -	\$24,500.00	\$7,000.00	\$17,500.00	\$24,500.00	50250-Contingency	\$26,026.48	\$8,526.48

Director, Jody Williams, moved to approve line-item budget amendments as presented. Secretary, Gary Young, seconded the motion.

Motion carried 5-0.

8. *Discuss, consider, and take appropriate action if necessary, to direct the District General Manager to prepare all documents and ads for a potential Rule-Making Hearing to be held in September of 2022.*

Leland commented that the information pertaining to this line item was previously discussed in workshop and Dirk knows what needs to be done.

Director, Scott Brooks, moved to direct Dirk to prepare all documents and ads for a potential rule-making hearing to be held in September 2022. Vice President, David Cole seconded the motion.

Motion carried 5-0.

9. *Discuss, consider, and take appropriate action if necessary, to conduct the annual performance review of the General Manager, in accordance with District Bylaws Article VI, Section 6.*

Postponed to August 10th Board meeting. No action taken.

10. *General Manager's report concerning office management and staffing related to District Management Plan.*

- Updated the Board on Brad's (summer intern) projects
- Election notice has been posted.
- Corey continues to review plats on new subdivisions and conduct well inspections.
- GMA 8 meeting July 26th. Brad will attend with Dirk.

11. *Review monthly report and possible consideration and Board action on the following:*

- a) *Drought Status Reports* – Dirk discussed the drought conditions and drought declarations.
- b) *Education Outreach Update*
- c) *Monitoring Wells*
- d) *Rainfall Reports*
- e) *Well Registration Update*
- f) *Aquifer Status Report & Non-exempt Monthly Well Production Reports*

(Copiers of the Monthly Staff Reports were given to the Board Members to review. No action is required. Information items only.)

12. *Director's comments and reports.*

- **Leland Gersbach:** Appreciated everyone going to the Stakeholder meeting. Sorry he couldn't be there.
- **Jody Williams:** Thanked Scott for going above and beyond for the Stakeholder meeting.
- **Gary Young:** Thanked Scott for the work he put into the Stakeholder meeting.
- **Scott Brooks:** The Stakeholder meeting was a team effort. There was a lot of good data.
- **David Cole:** No comments.

13. *Discuss agenda items for the next meeting.*

- Tax rate
- Performance Review


- FY23 Budget
- Show Cause Hearing

14. Set the time and place of the next meeting.

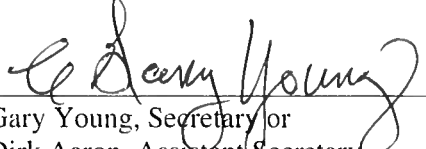
Wednesday, August 10, 2022, at 1:30 p.m. at the CUWCD office.

15. Adjourn.

Board Meeting closed with President, Leland Gersbach, at 5:03 p.m.


Leland Gersbach, President

ATTEST:


Gary Young, Secretary or
Dirk Aaron, Assistant Secretary