

Clearwater Underground Water Conservation District Meeting
700 Kennedy Court
Belton, TX
Wednesday, June 12, 2019
Minutes

The Clearwater Underground Water Conservation District (CUWCD) held a board meeting on Wednesday, June 12, 2019 at 1:30 p.m. at the Clearwater UWCD Building, located at 700 Kennedy Court, Belton, Texas.

Board Members Present:

Leland Gersbach, President, Pct. 1
David Cole, Director - At Large
Gary Young, Director – Pct. 2
Jody Williams, Director – Pct. 3
Scott Brooks, Director – Pct. 4

Absent:

Staff:

Dirk Aaron, General Mgr.
Shelly Chapman, Admin. Mgr.

Guest

Bill Schumann – County Commissioner
Sandra Blankenship – Killeen
Pete Diaz – US Fish

Ty Embrey – Lloyd Gosselink
Amy Muttoni – BRA
Jennifer – Texas Parks & Wild Life

Workshop convened with President, Leland Gersbach, at 1:30 p.m.

Workshop Item #1. Receive information concerning the ongoing Salado Salamander Studies.

Pete Diaz, U.S. Fish, presented and update of the ongoing Salado Salamander Studies and recapped the goals for 2019 moving forward.

Jennifer, Texas Parks and Wild Life, presented information on a possible partnership between the state and private landowner to address complications between public use of the springs and private landowners. She suggested utilizing a watershed management program. She has been in touch with Master Naturalist to help with this possible project. Another suggestion is to introduce educational workshops. If the Village is interested, there are several options that could be introduced. She has not presented any of her ideas to the land owners yet. She was encouraged to visit with the District first.

Workshop Item #2. Receive information related to the June 25th Tour of SAWS ASR and Desalination Facility.

Dirk confirmed plans to tour the SAWS ASR facility in San Antonio on June 25th. He spoke with Judge Blackburn and confirmed the list of attendees. Attendees will meet at the Bell County Expo Center and carpool to the facility for a tour, lunch and presentation. Dirk encouraged all Board members to attend.

Workshop Item #3. Receive information concerning 86th Legislative Session from Staff and General Council.

Ty Embrey presented an update on the 86th Legislative session. He noted that there would not be a “special session” this year. This session had the 2nd most bills filed. Ty highlighted bills pertaining to GCD’s and explained their importance and how they will impact GCD’s.

Workshop Item #4. Receive information concerning Groundwater Management Area 8 related to Round 3 DFC development.

Not much to report. Joe Cooper new chairman for GMA8.

Workshop Item #5. Discuss and review items of interest concerning the FY2020 budget development process.

Dirk presented a time line for the FY20 budget development process. He presented the preliminary budget based on the anticipated preliminary property values from the Bell County Tax Appraisal District. He asked the Board to set the following dates and items for consideration at the July Workshop and encouraged Board members to provide other ideas and suggestions prior to the July meeting.

Budget Calendar:

June 12 Wednesday	Workshop: Discuss Preliminary Budget Process, Tax Rates, and Calendar Board Mtg: Discuss and Approve Calendar for FY20 Budget preparation timeline
July 10 Wednesday	Workshop: Budget Work Session
August 2 Friday	Rollback tax rates calculated and provided to CUWCD by Tax Appraisal District. (estimated date)
August 14 Wednesday	Regular Board Mtg: Finalize budget, set preliminary tax rate. Set date for public hearing and adoption of tax rate.
August 16 Friday	Publish notice in newspaper announcing Mon. August 19, 2019 public hearing on tax rate and adoption of FY20 budget (7-day notice required). Also post with County Clerk and on District website.
Aug 20-22 Tues-Thurs	Board members and Staff attend Texas Ground Water Summit - San Antonio
August 28 Wednesday	Board Mtg and Public Hearing on tax rate: Adopt FY20 Budget, adopt tax rate. File copy of adopted budget and tax rate with County Clerk's office
September 1	Provide adopted tax rate to the Tax Appraisal District by this date
October 1	New budget period starts

Studies:

- Replicate the Middle Trinity Aquifer & Hosston drawdown study.
- Water Level study with acoustic devices (Baylor).
- Update CUWCD Middle & Lower Trinity GAM.
- Determine 2016 pumping amounts for Bell, Williamson, and North Travis counties for GMA8.

Special Projects:

- 3D model enhancement (annual calibration).
- Monitor Well construction/maintenance.
 - a) focus on equipping existing wells with continuous equipment.
 - b) funds to repair wells and equipment as directed by TWDB staff.
 - c) drill and complete 3 wells – location TBD.

Enhance Web Mapping with Halff Associates: (includes hosting fees)

- Hosting of the District Website, PDI and Data Base.
- Adapt/manage website functionality for content management.

Cooperative Opportunities:

- Bell County Adaptive Management Coalition (continue participation \$15,000).
- Surface-groundwater ASR feasibility study (TBD with Bell County Stakeholders).

Technology:

- Computer maintenance & management.

Building Management needs and maintenance:

- Building condition and review (Replace carpet, outdoor painting).
- Building maintenance areas (lawn, internal repairs as needed).

Educational curriculum and support of Mobile Classroom:

- Rainwater Harvest Simulator.
- Mobile Unit maintenance needs.
- Educational enhancement needs with new curriculum (Water Wise).

Workshop closed, and Board meeting convened with President, Leland Gersbach, at 4:39 p.m.

1. Invocation and Pledge of Allegiance.

Director, David Cole, gave the invocation.
Director, Gary Young, led the Pledge of Allegiance.

2. Public Comment.

None

3. Approve minutes of the May 8, 2019 Board meeting.

Vice President, David Cole, moved to approve the minutes of the May 8, 2019 Board meeting. Secretary, Gary Young, seconded the motion.

Motion carried 5-0.

4. **Discuss, consider and take appropriate action if necessary to accept the monthly financial report for May 2019 (FY19) as presented.**

Board members received the monthly financial reports in their Board Packet to review prior to the meeting. Secretary, Gary Young, moved to accept the monthly financial report for May 2019 as presented. Director, Scott Brooks, seconded the motion.

Motion carried 5-0.

5. **Discuss, consider and take appropriate action if necessary to accept the monthly Investment Fund report for May 2019 (FY19) as presented.**

Board members received the monthly Investment Fund report in their Board Packet to review prior to the meeting.

Vice-President, David Cole, moved to accept the monthly Investment Fund report as presented. Director, Scott Brooks, seconded the motion.

Motion carried 5-0.

6. **Discuss, consider and take appropriate action to approve clearing of fallen trees and debris at USGS stream flow gauge in Salado Creek.**

Due to the recent flooding in the Creek, a couple of trees have fallen in the creek and are potentially interrupting the USGS gauges. It is the responsibility of the District to maintain the area. Dirk got a quote from Reyes and Reyes to remove trees and all debris. The quote came in at \$2,500 for the tree removal, cleanup, and haul off of the debris. If approved, a budget amendment will be necessary.

Director, Scott Brooks, moved to approve clearing of fallen trees and debris at the USGS stream flow gauge in Salado Creek. Director, Jody Williams, seconded the motion.

Motion carried 5-0.

7. **Discuss, consider and take appropriate action if necessary approve the FY19 line item budget amendments as requested.**

Staff requested line item budget amendments for the purpose of: 1) adjusting line item 53305-Data Base Enhancements to cover expenses accrued to update the CUWCD Data Base to accommodate the new Bell CAD platform; 2) fallen trees and brush removal at the gauge site in Salado.

Vendor	Line Item	Invoice Amount	Available Funds	Amount Requested	New Balance	From	Available Funds	New Balance
HALFF	53305-Enhancements	(estimate)	\$0.00	\$2,000.00	\$2,000.00	53500-Comp. Hdwr/sw	\$3,222.87	\$1,222.87
	Data Base							
Reyes & Reyes	53205-Spring Flow	(estimate)	\$15,900.00	\$2,000.00	\$17,900.00	54200-Bldg Repair/Maint	\$4,331.44	\$2,331.44
	Gauge - O&M		(Funds for USGS)					

Motion carried 5-0.

8. **Discuss, consider and take appropriate action if necessary to set Board meeting calendar dates for July and August 2019, related to FY20 budget development process.**

The FY20 budget development calendar was discussed in workshop item #5. Dirk recapped the suggested calendar dates presented in workshop and the importance of the budget timeline.

Vice-President, David Cole, moved to set the dates as presented. Secretary, Gary Young, seconded the motion.

Motion carried 5-0.

9. **General Manager's Report concerning office management and staffing related to District Management Plan.**

- Tour to SAWS June 25th; leaving from Expo at 7:00 a.m.
- Staff performance appraisals coming up.
- Public Hearing next month for an exception to the setback rule.
- Introduction of Reagan Langemeier, summer intern.

- National Groundwater Trust meeting tomorrow in Austin.
- TWCA meeting next week in Galveston.

10. Receive monthly report and possible consideration and Board action on the following:

- a) Drought Status Reports**
- b) Education Outreach Update**
- c) Monitoring Wells**
- d) Rainfall Reports**
- e) Well Registration update**
- f) Aquifer Status Report & Non-exempt Monthly Well Production Reports**

(Copies of the Monthly Staff Reports were given to the Board Members to review. No action required. Information items only.)

11. Director comments and reports.

- **Jody Williams:** He welcomed Reagan and encouraged Staff to keep up the good work.
- **Leland Gersbach:** None
- **Gary Young:** A lot of information being presented. Staff doing a fabulous Job.
- **David Cole** – Thanked Dirk and the Staff for the hard work. Welcomed Reagan to the team.
- **Scott Brooks:** Legislative experience left a bad taste in his mouth. Need to do our homework and be better prepared next session.

12. Discuss agenda items for the next meeting.


Budget workshop
Possible permit hearing
Presentation by Dr. Yelderman

13. Set time and date for next meeting.

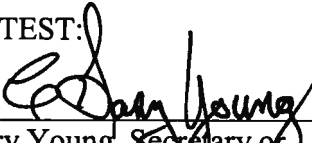
Wednesday, July 10, 2019 at 1:30 p.m. at the District's office.

14. Adjourn

Board meeting adjourned with President, Leland Gersbach, at 5:17 p.m.


Leland Gersbach, President

ATTEST:



Gary Young, Secretary of
Dirk Aaron, Assistant Secretary