

# APPLICATION FOR PERMIT NON-EXEMPT WELLS Classification 2

A **NON-EXEMPT WELL, CLASSIFICATION 2** is a well that satisfies the following conditions:

- 1) A water well used for purposes other than domestic, livestock or poultry; or
- 2) A water well that is drilled, equipped or completed so that it is capable of producing more than 25,000 gallons/day.

Check one of the following:

**DRILLING PERMIT**

(Complete Sections 1, 2, 3, 4 & 7)

- New Well  
 Replacement Well

**OPERATING PERMIT**

(Complete Sections 1, 5 & 7; update Sections 2, 3, & 4 if different from Drilling Permit)

- Water to Remain in District  
 Water to be Exported Outside District\*

**PERMIT AMENDMENT**

- Modify Drilling Permit (Complete Sections 1, 2, 3, 4 & 7)  
 Modify Operating Permit (Complete Sections 1, 5 & 7)  
 Change in Well Ownership (Complete Sections 1 & 7)

An application for an **Operating Permit** must be filed within 30 days of completing a new well, or reworking/re-equipping an existing well.

A **Hydrogeological Report** is required for 1) Operating Permit applications requesting an annual maximum permitted use of more than 37 acre-feet; or 2) amendments to increase production or production capacity of a public water supply, municipal, commercial, industrial, agricultural or irrigation well with an outside casing diameter greater than 6 5/8 inches as discussed in District Rule 6.9.2.

\*Requests to export water outside the District must also complete Section 7.

**Per Rule District Rule 9.3** and State Law TDLR all *State of Texas Well Reports* are due to the District within **60 days of well completion**.

**NEW Per District Rule 9.3.3** at completion of all wells Water Quality Assessment is required by the Pump Installer and/or Well Driller. District Staff will provide screen test, sample bottles, and coordinate with Pump Installer or Driller to retrieve the sample within **45 days of the well completion**. Temporary pump to purge the well is required should the well not have pump permanently installed in first 45 days. This requirement is for operating permits 37 ac. ft. or less.

**1. Owner Information**

**Note: If well owner is different from property owner, provide documentation from property owner authorizing well construction and operation.**

Well Owner: \_\_\_\_\_ Telephone No.: \_\_\_\_\_

Address: \_\_\_\_\_  
 (Street or P.O. Box) (City) (State) (Zip Code)

Contact Person (if other than owner): \_\_\_\_\_ Telephone No.: \_\_\_\_\_

If ownership of well has changed, name of previous owner \_\_\_\_\_ State Well No. \_\_\_\_\_

**2. Property Location & Proposed Well Location**

Owner of property (if different from well owner): \_\_\_\_\_

Property is located \_\_\_\_\_ miles \_\_\_\_\_ of \_\_\_\_\_ on \_\_\_\_\_  
 (Number) (N, S, E, W) (Nearest City or Town) (Name of Road)

Acreage: \_\_\_\_\_ Bell CAD Property ID # \_\_\_\_\_ Latitude: \_\_\_\_\_ Longitude: \_\_\_\_\_

**3. Well Description (Submit if State of Texas Well Report is available)**

a. Proposed use of well and estimated amount of water to be used for each purpose:

\_\_\_\_\_ \*Domestic; \_\_\_\_\_ Livestock/Poultry; \_\_\_\_\_ Agricultural/Irrigation;  
 \_\_\_\_\_ Industrial; \_\_\_\_\_ \*\*Public Supply; \_\_\_\_\_ Other.

\*Total number of houses to be serviced by the well \_\_\_\_\_.

\*\*Notice is required of any application to the TCEQ to obtain or modify a Certificate of Convenience and Necessity to provide water or wastewater service with water obtained pursuant to the requested permit.

b. Estimated distance from nearest:

\_\_\_\_\_ N / S Property Line; \_\_\_\_\_ E / W Property Line; \_\_\_\_\_ Existing Septic Leach Field;  
 \_\_\_\_\_ River, Stream or Lake; \_\_\_\_\_ Existing Water Well; \_\_\_\_\_ Livestock Enclosure;  
 \_\_\_\_\_ Other Source of Contamination (cemetery, pesticide mixing/loading, petroleum storage tank, etc.)

c. Estimated rate of withdrawal (GPM): \_\_\_\_\_ d. Is property subject to flooding: Yes / No

e. Is there another well on the property? Yes / No If yes, how many wells? \_\_\_\_\_ f. Is the well part of a multi-well aggregate system? Yes / No List State Well Numbers: \_\_\_\_\_

g. Attach the following:

- tax plat map indicating the location of the proposed well or the existing well to be modified, the subject property, and adjacent owners' physical addresses and mailing addresses. (Bell CAD maps if current will be accepted)
- Indicate the location of the proposed well or the existing well to be modified with a circle and dot, and the distance to the well from property lines.
- CUWCD will provide the location of all existing wells within 1/2 mile radius of the proposed well or the existing well to be modified.

**NOTE:** If this is a replacement well, indicate location of well that is being replaced and distance from the proposed well. **Abandoned well must be properly capped or filled in accordance with state law and the rules of the District.**

**Required: Pump Installer / Well Driller Information (Required by Law)**

Name: \_\_\_\_\_ TDLR Pump Installer License Number: \_\_\_\_\_  
Address: \_\_\_\_\_ TDLR Well Drillers License Number: \_\_\_\_\_  
(Street or P.O. Box) \_\_\_\_\_  
\_\_\_\_\_  
(City) (State) (Zip Code) \_\_\_\_\_  
\_\_\_\_\_  
(Phone #) (Fax #) (E-mail address)

**4. Completion Information**

Provide the following information to the extent known and available at the time of application.

**NOTE: Provide the complete driller’s log and any mechanical log, or chemical analysis, within 30 days of completion of well and prior to obtaining an operating permit. Well must be drilled within 30 feet of the location specified and not closer to any existing well or authorized well site than the District’s minimum spacing rule requires.**

If amending existing permit, explain requested amendment and reason for amendment: \_\_\_\_\_

Latitude: \_\_\_\_\_ N; Longitude: \_\_\_\_\_ W; Elevation: \_\_\_\_\_ feet (ft) above msl.

Completion Date: \_\_\_\_\_; Driller: \_\_\_\_\_; License No.: \_\_\_\_\_.

Total Depth of Well: \_\_\_\_\_ ft; Borehole Diameter (Dia) \_\_\_\_\_ inches (in) from \_\_\_\_\_ to \_\_\_\_\_; Dia. (2) \_\_\_\_\_ in. from \_\_\_\_\_ to \_\_\_\_\_.

Casing: Material \_\_\_\_\_; Inside Diameter (ID) \_\_\_\_\_ inches (in); Welded / Threaded / Bell Joint; Depth \_\_\_\_\_ ft.

Screen: Yes/No; Screen Type \_\_\_\_\_; Screen Dia. \_\_\_\_\_ in from \_\_\_\_\_ to \_\_\_\_\_ ft; Packing Yes/No; Type \_\_\_\_\_.

Pump: Turbine \_\_\_\_\_; Power: Electric \_\_\_\_\_; Natural Gas \_\_\_\_\_; Diesel \_\_\_\_\_; Horsepower \_\_\_\_\_; Pump Bowls Dia. \_\_\_\_\_ in;

No. of Stages \_\_\_\_\_; Column Pipe ID: \_\_\_\_\_ in; Depth \_\_\_\_\_ ft.

Submersible \_\_\_\_\_; Power: Electric \_\_\_\_\_; Other \_\_\_\_\_; Horsepower \_\_\_\_\_; Column Pipe ID: \_\_\_\_\_ in; Depth \_\_\_\_\_.

Windmill \_\_\_\_\_; Column Pipe ID: \_\_\_\_\_ in; Foot Valve Depth \_\_\_\_\_.

Pump Discharge: \_\_\_\_\_ gpm; Water Level: \_\_\_\_\_ ft; Measured from \_\_\_\_\_ ft above ground level (GL); Date \_\_\_\_\_.

Pumping Level \_\_\_\_\_ ft; Measured from \_\_\_\_\_ ft above GL; after pumping \_\_\_\_\_ hours/minutes; Date \_\_\_\_\_.

Water Bearing Formation: \_\_\_\_\_; Water Quality Analysis? Yes / No Date: \_\_\_\_\_.

**5. Operating Permit**

NOTE: If requesting operating permits or permit renewals for multiple wells, please attach a separate sheet with the information requested below for each well.

Current operating permit annual production: \_\_\_\_\_ Requested increase/decrease: \_\_\_\_\_

Include statement/documentation explaining requested production: \_\_\_\_\_

Number of contiguous acres owned or leased on which water is to be produced: \_\_\_\_\_ acres

Total annual production requested with this operating permit: \_\_\_\_\_ acre-feet or \_\_\_\_\_ gallons

Requested annual volume to be exported out of the District: \_\_\_\_\_ Gallons ( \_\_\_\_\_ % of total pumpage)

NOTE: (1 acre-foot = 325,851 gallons) Withdrawals from all non-exempt wells Classification 2 must be reported to the District monthly—by the 10<sup>th</sup> of the following month

**6. Export Requirements**

If water is to be exported outside the District, describe the following issues and provide documents relevant to these issues:

- The availability of water in the District and in the proposed receiving area during the period requested.
- The projected effect of the proposed export on aquifer conditions, depletion, subsidence or effects on existing permit holders or other groundwater users within the District.
- How the proposed export is consistent with the approved regional water plan and certified District Management Plan.

**7. Certification**

*I hereby certify that the information contained herein is true and correct to the best of my knowledge and belief. I certify to abide by the terms of the District Rules, the District Management Plan, and orders of the Board of Directors. I agree to comply with all District well plugging and capping guidelines as stated in the District Rules.*

Owner Signature \_\_\_\_\_

Date \_\_\_\_\_

**PERMIT TERMS:** *Drilling Permits*—effective for 365 days from the date the permit application is approved by the Board. *Combination Drilling / Operating Permits*—effective until the end of the calendar year in which it is issued. Permits may be renewed by the General Manager, subject to any changes necessary under proportional adjustment regulations, District Rules, or the District Management Plan.

**SPACING/ACREAGE REQUIREMENTS:** Refer to District Rules, Section 9.5. For a well with a column pipe size of 2” or less, a minimum tract size of 2 acres is required, with a 100’ setback from other well sites, and a 50’ setback from property lines. Acreage and setbacks increase with larger column pipe size.

**NOTICE REQUIREMENTS:** Permit applicants must provide notice of filing as follows: 1) publication in a newspaper of general circulation in the District; and 2) certified mail, return receipt requested, to all adjacent property owners and owners of wells located within ¼ mile radius of the existing well or proposed well that is the subject of the application. The District will provide the appropriate forms for notification. Applicant must provide 1) proof of publication of public notice; and 2) proof of receipt by certified mail of the public notice to property owners as described above 12 days prior to the proposed public hearing date.



## Summary of Permit Application Process

Refer to District rules 6.9.1 & 6.9.2—Requirements for All Permit Applications

**(N1 Drilling/Combination Operating Permit)\***

**(N2 Drilling/Combination Operating Permit [37 acre feet or less])\*\***

**(N2 Drilling Permit [greater than 37 acre feet]\*\*\***

**(N2 Operating Permit [greater than 37 acre feet])\*\*\***

1. Complete application form and pay applicable fee. (see below)  
Declare the Well Driller / Pump Installer name, address, phone and TDLR License #.  
If the proposed well lies within the City Limit of any City in Bell County, the well owner must provide necessary approval, if required by said City Ordinances before the application can go forward. Fees shown are for administrative review, technical review, and legal consultation on behalf of the Applicant and the District. Full payment of all fees is required before permit application is processed and issued.
2. All permit applicants must publish notice in a newspaper of general circulation in the District, and by certified mail, return receipt requested, to all property owners adjacent to the property on which the well will be located and to all well owners of existing registered or permitted wells that are located within a one-fourth (1/4) mile radius of the existing well or proposed well that is the subject of the application. District staff will provide the wording for the notice and a list of those property owners and addresses that are required to be contacted.
3. The applicant must provide the District with proof of publication of public notice and proof that notice was sent by certified mail to the property owners and well owners to whom notice is required. Proof must be received by staff at least 12 days prior to meeting date.
4. A public hearing of the permit application will be held by the Board. The Board may then take action to approve in whole or in part, disapprove, or continue the hearing to a later date.
5. If approved, the applicant is required to install a meter and provide monthly reporting forms of the amount of water used. If well is an N1 domestic, no metering or monthly reporting is required. N2 drilling and/or operating permits may have special provisions associated with well construction, installation of observation tubes and/or transducers for measurement of static water level measurements recorded and reported monthly.
6. The permit must be renewed annually at the end of the year. No Board action required unless requesting permit increase. No annual fees required.
7. Permit applications requesting 37 ac-ft/year or less may be processed as a combination drilling/operating permit (See following District Fee Schedule). If request is more than 37 ac-ft/year, per Rule 6.9.2(e) a hydrogeologic report is required and the permitting involves two separate steps...drilling permit first and then operating permit, submitted 30 days after completion of the well. Per Rule 9.3.3 Water Quality Assessment is required per requirements for sampling, testing, and reporting will be made available by the District Staff and District Field Technician.

**\*N1- NON-EXEMPT WELL, CLASSIFICATION 1, is a drilling/combination operating permit** for a well that satisfies the following: A water well used for domestic purposes or for watering livestock or poultry that is drilled, equipped or completed so that it is incapable of producing more than 25,000 gallons per day, and is located on a tract of land subdivided after March 1, 2004 consisting of less than 10 acres and larger than or equal to 2 acres. (required fee of \$200 with application)

**\*\*N2 - NON-EXEMPT WELL, CLASSIFICATION 2, is a drilling/combination operating permit** for a well that satisfies the following:

- 1) A water well used for purposes other than domestic, livestock or poultry; or
- 2) A water well drilled, equipped or completed so that it is capable of producing more than 25,000 gals/day.
- 3) A water well that is permitted for 37 acre feet or less per year.
- 4) Application is accompanied by the required fee (\$1,000 <10 ac/ft/yr or \$3,500 if 10 to 37 ac/ft/yr)

**\*\*\*N2- NON-EXEMPT WELL, CLASSIFICATION 2, is a drilling permit** for a well that satisfies the following:

- 1) A water well used for purposes other than domestic, livestock or poultry; and
- 2) A water well that is drilled, equipped or completed so that is capable of producing more than 25,000 gals/day.
- 3) A water well that the applicant has declared will pursue an operating permit greater than 37 acre feet per year.
- 4) A water well that a complete hydrogeologic report is prepared based on CUWCD guidelines in preparation for the operating permit application.
- 5) Application is accompanied with the required fee (\$5,000 >37 ac/ft/yr drilling permit).

**\*\*\*\*N2-NON-EXEMPT WELL, CLASSIFICATION 2, is an operating permit** for a well that satisfies the following:

- 1) A water well used for purposes other than domestic, livestock or poultry; and
- 2) A water well that is drilled, equipped or completed so that is capable of producing more than 25,000 gals/day.
- 3) A water well that the applicant has drilled per CUWCD approval and now is pursuing an operating permit greater than 37 acre feet per year.
- 4) A water well that has the complete hydrogeologic report prepared based on CUWCD guidelines in preparation for the operating permit application.
- 5) Application is accompanied with the required fee (\$5,000 >37 ac/ft/yr operating permit)