

Clearwater Underground Water Conservation District Meeting
700 Kennedy Court
Belton, TX
Wednesday, July 9, 2017
Minutes

The Clearwater Underground Water Conservation District (CUWCD) held a board meeting on Wednesday, July 9, 2017 at 1:30 p.m. at the Clearwater UWCD Building, located at 700 Kennedy Court, Belton, Texas.

Board Members Present:

Leland Gersbach, President
Wallace Biskup, Vice President
Judy Parker, Secretary
David Cole, Director
Gary Young, Director

Public Advisory Committee:

Bill Schumann

Staff:

Dirk Aaron
Shelly Chapman

Guests:

Dr. Joe Yelderman – Baylor
Greg Stanton – USGS
Ann Bunk

Stephanie Wong – Baylor
James Beach – LBG Guyton
Herbie Perez

Jennifer Wilson – USGS
Janine Bunke Mary

Board Meeting convened with President, Leland Gersbach, at 1:32 p.m.

1. Invocation and Pledge of Allegiance:

Vice President, Wallace Biskup, gave the invocation.
Secretary, Judy Parker, led the Pledge of Allegiance.

2. Public comment.

None.

(Due to special presentation and recognition, President, Leland Gersbach, began the meeting with agenda items #8 and #9.)

8. Discuss, consider and take appropriate action necessary to recognize Henry Bunke, Late District Public Advisory Committee Member.

Leland Gersbach introduced the Family of Henry Bunke. Henry was a member of the District's Public Advisory Committee (PAC). Leland explained that the District was sad to hear of Henry's passing and wanted to recognize Henry for his work and dedication to the District. He read a "Tribute Resolution" for Henry. Board members and staff conveyed their condolences to the family and gave a brief statement about what meant to them and the District. Leland presented the Family with a plaque and resolution honoring Henry and the time he spent on the PAC.

Secretary, Judy Parker, moved to recognize Henry Bunke for his dedication and commitment to the District as a late member of the District's Public Advisory Committee. Director, David Cole, seconded the motion. **Motion carried 5-0.**

9. Discuss, consider and take appropriate action necessary to recognize the Bell County Commissioner's Court.

Leland Gersbach read a "Resolution of Appreciation" to the Commissioner's Court for the support they have given to the District over the years. Commissioner, Bill Schumann (who is also a member of the District's Public Advisory Committee), was present to receive the resolution. He asked that the Board attend the next Commissioner's Court meeting on August 24th, to officially present it to the Court.

Vice President, Wallace Biskup, moved to recognize the Bell County Commissioner's Court for the support they have given to the District. Director, David Cole, seconded the motion. **Motion carried 5-0.**

Workshop convened with President, Leland Gersbach, at 1:48 p.m.

Workshop Item #1. Receive report concerning potential research projects in FY18.

Received proposals for potential research from James Beach (LBG-Guyton), Dr. Joe Yelderman (Baylor), and Jennifer Wilson (USGS). Allan Standen and Half Associates were unable to attend the meeting. General Manager, Dirk Aaron, presented proposed tasks for FY18 on behalf of Allan Standen and Half Associates.

Workshop Item #2. Discuss and review items of interest concerning the FY2018 budget development process.

General Manager, Dirk Aaron, presented preliminary recommendations for the FY18 Budget. He encouraged the Board to review the categories as outlined and offer input on the draft of the FY18 proposed budget.

Workshop Item #3. Discuss current policy framework for procurement/capitalization when purchasing items and supplies.

General Manager, Dirk Aaron, addressed questions Director, David Cole, had concerning procurement/capitalization when the District purchases items and supplies.

Workshop Item #4. Discuss and review current public advisory committee membership.

General Manager, Dirk Aaron, discussed the PAC involvement. He noted that they are volunteers and cannot be compensated for their time. There is only one of the five PAC members that actively participates. Dirk suggested the Board contemplate putting together a "Stakeholders" committee for a specified purpose for advice and guidance.

Workshop Item #5. Discuss the status and timeline for final determination of Desired Future Conditions and Explanatory Report to occur for the DFC determination by GMA8 per TWC section 36.108.

Dirk explained that he and Judy are still waiting for notification that the Explanatory Report is administratively complete. Dirk and Judy will update the Board when they have more information.

Workshop closed and Board Meeting reconvened with President, Leland Gersbach at 4:29 p.m.

3. Approve minutes of the May 10, 2017 Board meeting.

Vice President, Wallace Biskup, moved to approve the minutes of the June 13, 2017 Board meeting. Director, David Cole, seconded the motion. **Motion carried 5-0.**

4. Discuss, consider, and take appropriate action if necessary to accept the Monthly Financial Report for June 2017 (FY17) as presented.

Director, Gary Young, moved to accept the Monthly Financial Report for June 2017 as presented. Secretary, Judy Parker, seconded the motion. **Motion carried 5-0.**

5. Discuss, consider, and take appropriate action if necessary to accept the monthly Investment Fund account report as presented.

Director, David Cole, moved to accept the monthly Investment Fund account report as presented. Secretary, Judy Parker, seconded the motion. **Motion carried 5-0.**

6. Discuss, consider, and take appropriate action if necessary accept the Quarterly Deferred Compensation Employee Retirement Program account report as presented.

Director, Gary Young, moved accept the Quarterly Deferred Compensation Employee Retirement Program account report as presented. Vice President, Wallace Biskup, seconded the motion. **Motion carried 5-0.**

7. *Discuss, consider, and take appropriate action if necessary to approve the FY17 line item budget amendments as requested.*

No budget amendments requested. No action necessary.

(Agenda Items 8 & 9 addressed at the beginning of the meeting.)

10. *Discuss, consider, and take appropriate action if necessary to conduct the annual performance review of the General manager in accordance with District Bylaws Article VI, Section 6.*

Leland Gersbach sent a performance review questionnaire to the Board members regarding the performance of the General Manager prior to the Board meeting. Leland reviewed and highlighted the remarks of the Board members. Board members discussed the performance of the General Manager and are pleased with the work he is doing for the District.

Discussion only. No action necessary.

11. *Discuss, consider, and take appropriate action if necessary for participation in Texas Alliance of Groundwater Districts (TAGD) and the Texas Water Conservation Association (TWCA).*

Leland Gersbach commented that General Manager, Dirk Aaron, has been very active in TAGD and participating on the Legislative Committee. It is possible that Dirk may be asked to be the upcoming president of TAGD. Leland wanted to get the approval of the Board for Dirk to participate as president if nominated because of the time involved. He is also part of the TWCA Board as well.

Director, David Cole, moved to approve the General Manager's role/participation in TAGD and TWCA. Director, Gary Young, seconded the motion. **Motion carried 5-0.**

12. *General Manager's Report concerning office management and staffing related to District Management Plan.*

- Continue to work on FY18 Budget
- Staff salary recommendations

13. *Receive monthly report and possible consideration and Board action on the following:*

- Drought Status Report*
- Education Outreach Update*
- Monitoring Wells*
- Rainfall Reports*
- Well Registration Update*
- Aquifer Status Report & Non-Exempt Monthly Well Production Reports*

(Copies of the Monthly Staff Reports were given to the Board Members to review. No action required. Information items only.)

14. *Public Advisory Committee Comments.*

None

15. *Director comments and reports.*

Judy Parker: Environmental seat on Region G will be coming open soon.

Wallace Biskup: None

Leland Gersbach: None

David Cole: Visited Blackland Research on Tuesday and observed GM giving a class to the kids involved in 4H20. Tristin and Corey presented the mobile classroom and did a great job.

Gary Young: None

16. *Discuss agenda items for the next meeting.*


- Finalize FY18 Budget
- Reschedule of September Board meeting

17. Set time and place for next meeting.


August 9, 2017 1:30 p.m. CUWCD, 700 Kennedy Court.

18. Adjourn.

Board meeting adjourned with President, Leland Gersbach, at 5:18 p.m.


Leland Gersbach, President

ATTEST:



Wallace Biskup, Vice President
or
Judy Parker, Secretary