

**Clearwater Underground Water Conservation District Meeting**  
**700 Kennedy Court**  
**Belton, TX**  
**Wednesday, August 9, 2017**  
**Minutes**

The Clearwater Underground Water Conservation District (CUWCD) held a board meeting on Wednesday, August 9, 2017 at 1:30 p.m. at the Clearwater UWCD Building, located at 700 Kennedy Court, Belton, Texas.

**Board Members Present:**

Leland Gersbach, President  
Wallace Biskup, Vice President  
Judy Parker, Secretary  
David Cole, Director  
Gary Young, Director

**Public Advisory Committee:**

Bradley Ware

**Staff:**

Dirk Aaron  
Shelly Chapman

**Guests:**

None

**Workshop convened with President, Leland Gersbach, at 1:32 p.m.**

**Workshop Item #1. Discuss and review current public advisory committee purpose and goals.**

Dirk researched information on the formation of the Public Advisory Committee (PAC). He recapped, for the Board, how and when the PAC was formed and their role in the District. The PAC was included in the management plan of the District. Dirk explained that it was time to revisit the formation/role of the PAC since members are no longer active. Dirk encouraged the Board to have an open discussion regarding the PAC purpose and goals.

The Board discussed their thoughts and President, Leland Gersbach, asked that this subject be put on the agenda as an action items at the next Board meeting.

**Workshop Item #2. Discuss the status and timeline for final determination of Desired Future Conditions and Explanatory Report to occur for the DFC determination by GMA8 per TWC section 36.108.**

Dirk explained that he is still waiting for notification that the Explanatory Report is administratively complete. Dirk spoke to Ty Embrey (Lloyd Gosselink, Attorneys at Law) for an update on TWDB's progress generating MAGs for several GMAs, including GMA8. Ty reached out to Larry French with TWDB and forwarded the email response to Dirk. Dirk shared the response with the Board.

**Workshop closed and Board Meeting convened with President, Leland Gersbach at 2:02 p.m.**

**1. Invocation and Pledge of Allegiance:**

Vice President, Wallace Biskup, gave the invocation.  
Secretary, Judy Parker, led the Pledge of Allegiance.

**2. Public comment.**

None.

**3. Approve minutes of the July 12, 2017 Board meeting.**

Director, Gary Young, moved to approve the minutes of the July 9, 2017 Board meeting. Director, David Cole, seconded the motion. **Motion carried 5-0.**

**4. Discuss, consider, and take appropriate action if necessary to accept the Monthly Financial Report for July 2017 (FY17) as presented.**

Secretary, Judy Parker, moved to accept the Monthly Financial Report for July 2017 as presented.  
Director, Gary Young, seconded the motion. **Motion carried 5-0.**

**5. Discuss, consider, and take appropriate action if necessary to accept the monthly Investment Fund account report as presented.**

Vice President, Wallace Biskup, moved to accept the monthly Investment Fund account report as presented. Director, David Cole, seconded the motion. **Motion carried 5-0.**

**6. Discuss, consider, and take appropriate action if necessary to approve the FY17 line item budget amendments as requested.**

No budget amendments requested. No action necessary.

**7. Discuss, consider, and take appropriate action if necessary to approve rescheduling the September 13, 2017 Board meeting to Wednesday September 20, 2017.**

President, Leland Gersbach, will be out of the country on September 13<sup>th</sup>. Dirk explained that there will be 2 permit hearings on the table. He requested that the Board meeting be reschedule for September 20<sup>th</sup> to enable all members of the Board to be present due to the complexity of the Public Water Supply hearing on behalf of Central Texas Water Supply Corporation. The second permit hearing will be for an N1 well on private property, where there is no public water supply, for the purpose of building a house.

Dirk informed the Board that he will be providing them with a vast amount of information prior to the meeting. He encouraged the Board to review the information carefully and contact him with any questions or concerns ahead of time.

Vice President, Wallace Biskup, moved to approve rescheduling the September 13, 2017 meeting to September 20, 2017 as requested. Director, David Cole, seconded the motion. **Motion carried 5-0.**

**8. Discuss, consider, and take appropriate action if necessary to set the date and location for the 17<sup>th</sup> Annual Bell County Water Symposium.**

Shelly Chapman presented the proposed dates and venues for the 17<sup>th</sup> Annual Bell County Water Symposium. Texas A&M Central Texas is available again this year at no charge on Wednesday Nov 15<sup>th</sup>. The Central Texas Council of Governments is available for a fee of approximately \$1,200 on Nov 9<sup>th</sup>, 22<sup>nd</sup>, 29<sup>th</sup>, or 30<sup>th</sup>. The regular Board meeting for November will be Nov 8<sup>th</sup>. Dirk is in the process of setting an agenda and lining up speakers.

Director, David Cole, moved to set the date of November 15<sup>th</sup> for the 17<sup>th</sup> Annual Bell County Water Symposium at Texas A&M Central Texas. Vice President, Wallace Biskup, seconded the motion. **Motion carried 5-0.**

**9. Discuss, consider, and take appropriate action if necessary to set the preliminary tax rate for tax year 2017 for the proposed budget FY18.**

Dirk informed the board that the proposed budget is based on 2017 certified property values provided by the Tax Appraisal District. He received the totals last week. He explained that he and Leland discussed and scrubbed the FY18 proposed budget. Dirk and Leland suggested reducing the preliminary tax rate from \$0.0040/\$100 to \$0.00385/\$100. The resulting tax income for the proposed budget would be \$696,520. Even with reducing to current tax rate to \$0.00385/\$100 value, the District would anticipate the tax revenue of FY18 to be an additional \$26,956 in addition to revenue anticipated from interest, application fees, delinquent taxes, and Transport fees. This revenue will support the proposed FY18 budget of \$724,520.00. Dirk explained that the objectives of the budget have not changed. Dirk recapped the proposed FY18 budget for the Board to consider. He reminded the Board that they must set a date at this meeting to adopt the FY18 budget and set a date for the public hearing and adoption of the tax rate. Once the date is established, the District will have to run an advertisement of Public Hearing in the Temple/Killeen newspapers give at least a 7 day notice.

Dirk's recommendation is to set the preliminary tax rate at \$0.00385/\$100 value for tax year 2017. Based on the timeline, he recommends setting the date for public hearing to adopt the tax rate for tax year 2017 and final adoption of the FY18 Budget for Wednesday, September 23, at 1:30 p.m.

Secretary, Judy Parker, moved to set the preliminary tax rate for tax year 2017 for the proposed FY18 budget at \$0.00385/\$100 value. Director, David Cole, seconded the motion. **Motion carried 5-0.**

10. *Discuss, consider, and take appropriate action if necessary to set the date for adoption of the FY18 Budget.*  
(Motion combined with agenda item #11)

11. *Discuss, consider, and take appropriate action if necessary to set the date for the public hearing and adoption of the tax rate for tax year 2017.*

Director, Gary Young, moved to set the date for adoption of the FY18 Budget and for the public hearing and adoption of the tax rate for tax year 2017 for Wednesday, September 23, 2017.

12. *General Manager's Report concerning office management and staffing related to District Management Plan*

- Upcoming permit hearings coming up on Sept. 20<sup>th</sup>. Will be sending the Board information to review in the Board packet. Dirk encouraged the Board to review the information prior to the meeting.
- Water Symposium in Caldwell on the same day of Region G. Dirk will attend.
- Extension office will be hosting the 2017 Conservation Expo on Sept 21 at the Expo. Dirk will be speaking and the District will display the Mobile Classroom at the event.
- 4H2O Ambassador will give a presentation, as well as the County Agent, at the next meeting.
- Pete Diaz will also give a presentation at the next meeting.
- Compliance issue and well investigation in progress at the Temple VA for not reporting properly. Dirk will be meeting with the Assistant Director of Operations.
- Miller Springs Materials has a dysfunctional well. Trying to resolve issues at this time.
- Investigating monitor well opportunities in the Edwards BFZ, Glen Rose, and Hoston layers.

13. *Receive monthly report and possible consideration and Board action on the following:*

- a) *Drought Status Report*
- b) *Education Outreach Update*
- c) *Monitoring Wells*
- d) *Rainfall Reports*
- e) *Well Registration Update*
- f) *Aquifer Status Report & Non-Exempt Monthly Well Production Reports*

(Copies of the Monthly Staff Reports were given to the Board Members to review. No action required. Information items only.)

14. *Public Advisory Committee Comments.*

None

15. *Director comments and reports.*

**Judy Parker:** Participated in Leadership Central Texas. Tag teamed the water management presentation with Robert Mace and Tim Brown.

**Wallace Biskup:** None

**Leland Gersbach:** Leland, David, and Dirk presented the "Resolution of Appreciation" to the Commissioners' Court Monday, Aug. 7<sup>th</sup>. It was very well received by the Court.

**David Cole:** Complemented the staff on the good job they are doing controlling expenses.

**Gary Young:** He would like to have a hand out with acronyms to pass out at the Water Symposium in November. There is an Appraisal Board meeting on Aug. 15<sup>th</sup> open to the public. He encouraged everyone to attend.

16. *Discuss agenda items for the next meeting.*

- 2 workshop items
- Public hearing for tax year 2017


- Adopt District budget
- Set tax rate for tax year 2017

**17. Set time and place for next meeting.**

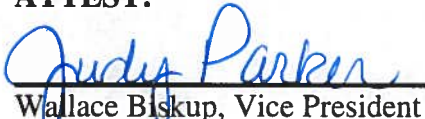
August 23, 2017 1:30 p.m. CUWCD, 700 Kennedy Court.

**18. Adjourn.**

**Board meeting adjourned with President, Leland Gersbach, at 3:26 p.m.**

  
Leland Gersbach, President

**ATTEST:**

  
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Wallace Biskup, Vice President  
or  
Judy Parker, Secretary