

**Clearwater Underground Water Conservation District Meeting**  
**700 Kennedy Court**  
**Belton, TX**  
**Wednesday, March 8, 2017**  
**Minutes**

The Clearwater Underground Water Conservation District (CUWCD) held a board meeting on Wednesday, March 8, 2017 at 1:30 p.m. at the Clearwater UWCD Building, located at 700 Kennedy Court, Belton, Texas.

**Board Members Present:**

Leland Gersbach, President  
Wallace Biskup, Vice President  
Judy Parker, Secretary  
David Cole, Director  
Gary Young, Director

**Public Advisory Committee:**

Bradley Ware  
Bill Schumann

**Staff:**

Dirk Aaron  
Shelly Chapman

**Guests:**

Lou Fleischhauer – Collier  
Lamar Lewis – Hugh Shine’s Office

Jacob Sanchez – Temple Daily Telegram  
Whitney Grantham – Texas AgriLife Extension Service

**Workshop convened with President, Leland Gersbach, at 1:33 p.m.**

**Workshop Item #1. Receive report from Texas AgriLife Extension Service Bell County on the results of the survey analysis of the 2016 Bell County Water Symposium.**

Dirk Aaron introduced Whitney Grantham, County Agent for Natural Resources and partner in the Bell County Water Symposium. She put together a survey for the Water Symposium and asked the participants of the Symposium to complete a survey at the end of the program. Whitney presented the results of the survey. She noted that the survey response was a little low due to people leaving prior to the end of the meeting. Dirk commented that next year the District should give the participants an incentive to stay and complete the survey.

**Workshop Item #2. Receive report from District Staff concerning the 85<sup>th</sup> Legislative Session.**

Dirk presented an update on the 85<sup>th</sup> Legislative Session. He commented that he receives tracking reports on Bills from TAGD and a condensed version from Ty Embry weekly and passes those on to the Board. Dirk highlighted Bills affecting Groundwater Districts and explained the Bills.

**Workshop Item #3. Discuss the status and timeline for final determination of Desired Future Conditions and Explanatory Report to occur for the DFC determination by GMA8 per TWC section 36.108.**

Dirk explained that he and Judy are waiting for notification that the Explanatory Report is administratively complete. TWDB expects this to happen in June or July. The 120 day window starts when TWDB sends the letter out that the report is complete. There is not action needed by any GCD Boards until after the approval letter from TWDB. Dirk and Judy will keep everyone posted.

**Workshop closed and Board Meeting convened with President, Leland Gersbach, at 2:47 p.m.**

**1. Invocation and Pledge of Allegiance:**

Vice President, Wallace Biskup, gave the invocation.  
Secretary, Judy Parker, led the Pledge of Allegiance.

**2. Public comment.**

None.

**3. Approve minutes of the February 8, 2017 Board meeting.**

Vice President, Wallace Biskup, moved to approve the minutes of the February 8, 2017 Board meeting.  
Secretary, Judy Parker, seconded the motion. **Motion carried 5-0.**

**4. Discuss, consider, and take appropriate action if necessary to accept the Monthly Financial Report for February 2017 (FY17) as presented.**

Director, Gary Young, moved to accept the Monthly Financial Report for December 2016 as presented. Director, David Cole, seconded the motion. **Motion carried 5-0.**

**5. Discuss, consider, and take appropriate action if necessary to accept the monthly Investment Fund account report as presented.**

Director, David Cole, moved to accept the monthly Investment Fund account report as presented. Director, Gary Young, seconded the motion. **Motion carried 5-0.**

**6. Discuss, consider, and take appropriate action if necessary to accept the 2016 Annual Report as presented.**

Dirk Aaron commented that the Board had been given an opportunity to review the draft of the Annual Report and notify the Staff of any correction or changes that needed to be made. Suggested changes were made and the final draft is presented for approval.

Director, David Cole, moved to accept the 2016 Annual Report as presented. Director, Gary Young, seconded the motion. **Motion carried 5-0.**

**7. Discuss, consider and take appropriate action if necessary to approve the FY17 line item budget amendments as requested.**

Dirk Aaron informed the Board that no budget amendments were being requested.

**8. General Manager's Report concerning office management and staffing related to District Management Plan.**

- Beginning to see challenges with our current server. It is 5 years old and getting close to capacity due to digitization of all documents. Working with Ted Trepinski to assess and make recommendations for FY18.
- The District's website is currently on one of Todd's servers. Would like to look at having Halff host the website. They maintain our current data base. Halff does this for some of their other clients. The website will look the same while adding more protection from hackers. There will be an additional hosting fee. The District is currently paying Todd \$500/month to host website and be the District's technology consultant. This will be an action item once Dirk meets with Ted Trepinski to discuss the needs and best way to proceed.
- Corey is working with the Tristin and Shelly to move archives to the storage building. He has the new well inspections up to date. He will be doing water level measurements again in April. He is cross trained to do water quality assessments on samples brought in. Corey will be attending a training on March 14<sup>th</sup> on well construction.
- Just paid the 2<sup>nd</sup> installment for the construction of the trailer. Dirk presented pictures of the progress to the Board. Will unveil what the outside will look like at the next Board Meeting.

**9. Receive monthly report and possible consideration and Board action on the following:**

- a) **Drought Status Report**
- b) **Education Outreach Update**
- c) **Monitoring Wells**
- d) **Rainfall Reports**
- e) **Well Registration Update**
- f) **Aquifer Status Report & Non-Exempt Monthly Well Production Reports**

(Copies of the Monthly Staff Reports were given to the Board Members to review. No action required. Information items only.)

**10. Public Advisory Committee Comments.**

Leland mentioned that Henry Bunke has passed away and he will be missed as a member of the PAC.

Bradley Ware suggested the District have some form of memorial for Henry Bunke. Dirk commented that maybe the District could recognize him and dedicate the next Water Symposium to the memory of Henry. Leland suggested thanking him for his years of service in the next newsletter.

**11. Director comments and reports.**

**Judy Parker:** None

**Wallace Biskup:** Was surprised to hear about Henry. Was kind of a shock. He was always here with a smile on his face. He was a good man.

**Leland Gersbach:** None

**David Cole:** Henry will be missed. He was very devoted to the District.

**Gary Young:** He didn't know Henry well, but sad to hear of him passing.

**12. Discuss agenda items for the next meeting.**


- Legislative committee update
- Security Benefit Quarterly Report

**13. Set time and place for next meeting.**

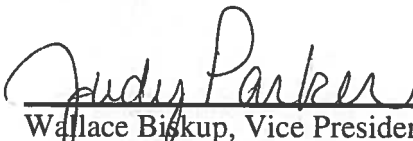
April 12, 2017 1:30 p.m. CUWCD, 700 Kennedy Court.

**14. Adjourn.**

**Board meeting adjourned with President, Leland Gersbach, at 3:25 p.m.**

  
Leland Gersbach, President

**ATTEST:**

  
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Wallace Biskup, Vice President  
or  
Judy Parker, Secretary