

**Clearwater Underground Water Conservation District Meeting**  
**700 Kennedy Court**  
**Central Texas Council of Governments**  
**Belton, Texas**  
**Tuesday, November 20, 2012**  
**Minutes**

The Clearwater Underground Water Conservation District (CUWCD) held a board meeting on Tuesday, November 20, 2012 in the Clearwater UWCD Building, located at 700 Kennedy Court, Belton, Texas.

**Board Members Present:**

Leland Gersbach, President  
Wallace Biskup, Vice President  
Judy Parker, Secretary  
Bill Bartlett, Director  
David Cole, Director

**Public Advisory Committee:**

Bill Schumann  
Bradley Ware

**Staff:**

Dirk Aaron  
Shelly Chapman  
Todd Strait

**Guest:**

Judge Jon Burrows  
Cally Cole

Dan Cole  
Tim Cole

Lexie Cole  
Alton Thiele

**Clearwater Board meeting was convened with Board President, Leland Gersbach, calling the meeting to order 1:30p.m.**

**1. *Invocation and Pledge of Allegiance:***

Vice President, Wallace Biskup, gave the invocation.  
Director, Bill Bartlett, lead the Pledge of Allegiance.

**2. *Public Comment.*<sup>2</sup>**

None

**3. *Approve minutes of the October 9, 2012 Board meeting.***

Secretary, Judy Parker, moved to accept the minutes as they stand. Director, David Cole, seconded the motion. **Motion carried 5-0.**

**4. *Discuss, consider and take appropriate action necessary to approve the 2012 General Election Canvas Results.***

General Manager, Dirk Aaron, presented the results of the General Election Canvas to the Board. Precinct 1- Leland Gersbach 7,748 votes; Precinct 3- Wallace Biskup 9,475 votes. Dirk Aaron announced that David Cole won the Director At-Large position by 66 votes. Dirk presented the Resolution signed by Secretary, Judy Parker, and Vice President, Wallace Biskup.

Director, Bill Bartlett, moved to accept the results of the General Election for Precinct 1 & 3. Secretary, Judy Parker, seconded the motion. **Motion carried 5-0.**

**5. *Discuss, consider and take appropriate action necessary to approve the 2012 Special Election Canvas Results.***

General Manager, Dirk Aaron, presented the results of the Special Election Canvas to the Board. At-Large: Steven Hoskins 12,435 votes; Joe Torralva 5,995 votes; R. David Cole 12,501 votes; Bradley Ware 6,923 votes. Dirk Aaron announced that David Cole won the Director At-Large position by 66 votes. Dirk presented the Resolution signed by Secretary, Judy Parker, and Vice President, Wallace Biskup.

Vice President, Wallace Biskup, moved to accept the results for the Special Election for the At-Large position. Secretary, Judy Parker, seconded the motion. **Motion carried 5-0.**

6. ***Swear in Board Members for Precincts 1, 3 and At-Large and administer the oaths of office.***

Judge Jon Burrows administered the Oaths of Office and swearing in of the elected Board Members: Leland Gersbach – Precinct 1, Wallace Biskup – Precinct 3, and David Cole – At-Large. Documents were all signed at that time.

7. ***Discuss, consider and take action if necessary to accept the monthly financial report as presented.***

Director, David Cole, moved to accept the October Financial Report as presented. Vice President, Wallace Biskup, seconded the motion. **Motion carried 5-0**

8. ***Discuss, consider and take appropriate action necessary to select the Audit Services Firm from the pool of submitted RFQ's.***

Dirk Aaron stated that CUWCD received two (2) RFQ back for auditing services. He reviewed them to verify they were administratively correct. Judy Parker and Wallace Biskup were asked to review the RFQs as well. Dirk reported on the RFQs. Alton Thiele has experience with other GCDs. Judy Parker spoke with one of Mr. Thiele's clients and they were pleased with his services. It is the recommendation of the Staff and Audit RFQ committee that Alton Thiele be used to perform the audit for CUWCD.

Secretary, Judy Parker, moved to approve Alton Thiele as Auditor for the District. Vice President, Wallace Biskup, seconded the motion. **Motion carried 5-0.**

9. ***Discuss, consider and take appropriate action if necessary on the request for extension of the following drilling permits:***

a. ***D-10-004 for Armstrong Water Supply Corporation (N2-10-001P)***

Dirk Aaron informed the Board that Armstrong submitted a letter to CUWCD. They have received funding. The funding is for a new water well and three new pump stations. They have decided to begin with the three pump stations and then proceed with the well. Staff recommends extending the drilling permit for an additional 120 days.

Director, David Cole, moved to extend the drilling permit for Armstrong WSC for another 120 days. Vice President, Wallace Biskup, seconded the motion. **Motion carried 5-0.**

b. ***D-09-005 for Moffat Water Supply Corporation (N2-08-006P)***

Moffat Water Supply Corporation, represented by David Cole, gave an update on the drilling status of their new well. Well drilling is complete. The work is being verified by the Thornhill Group. Well casing is established and in place. There is a little more construction yet to be done. The project should be complete by the end of December. Dirk Aaron made a site visit. Staff recommends granting the 120 day extension to finish up the project.

Secretary, Judy Parker, moved to extend the drilling permit for Moffat WSC for another 120 days. Director, Bill Bartlett, seconded the motion. **Motion carried 4-0, 1 abstained.** (Director, David Cole, recused himself from the vote.)

10. ***Discuss, consider and take appropriate action if necessary to approve the Salado Springs Dye Trace Study conducted by Dr. Yelderman.***

Dirk Aaron presented some information to the Board in his staff reports about the Dye Trace Study to be conducted by Dr. Yelderman. Dr. Yelderman is not in attendance but is available via telephone to answer any questions. This is part of the \$60,000 ESA study that is already in place. Because Clearwater oversees groundwater, Dr. Yelderman needs the approval of the District to proceed. Dirk Aaron checked with TCEQ and was informed that no authorization is required for the non-toxic dye. Dirk commented that TCEQ embraces these studies. Dirk has reviewed the methodology of the dye trace study. The District will contact the well owners within the ¼ mile radius of the point. Dirk has

spoken with the owner of the Salado Village voice. He has agreed to write an article and interview Dr. Yelderman as the District goes public with the timeline.

Director, Bill Bartlett, moved to proceed with the dye trace study. Secretary, Judy Parker, seconded the motion. **Motion carried 5-0.**

**11. General Manager's Report concerning office management and staffing, related to District Management Plan.<sup>3</sup>**

Dirk Aaron gave a report on upcoming enhancements to HALFF Web Maps. He is working to get Todd out to educate the public on the new site. Todd gave an overview at the Water Symposium.

Dirk informed the Board that the staff will inform the respective Director/At-Large Director of presentation across the District. This will give the Director an opportunity to participate in such events if they so choose.

Dirk discussed concerns he heard regarding the election.

Dirk talked to the Board about getting together for a "dutch treat" holiday meal. The Board members thought that would be a good idea. Shelly will work on a time and location.

**12. Receive monthly report and possible consideration and Board action on the following:**

**a. Salado Creek stream flow gauges**

Dirk Aaron reviewed the stream flow gauge information with the Board.

**b. Education Outreach Update**

Todd Strait gave an update on educational events he was involved in during October and November.

**b. Monitoring wells**

Dirk Aaron presented the monitor well measurements to the Board

**c. Rainfall/drought conditions**

Shelly Chapman presented the Rainfall map for October.

**d. Well registration**

Shelly Chapman reported 1 new exempt well registered and 1 existing well for October 2012.

**e. Non-exempt Monthly well production**

Dirk Aaron & Todd Strait presented the monthly production reports.

**13. Public Advisory Committee comments.<sup>3</sup>**

None

**14. Director comments.<sup>3</sup>**

None

**15. Discuss agenda items for next meeting.**

FY12 Budget Amendments  
Proposed Studies for the year  
Selection of Board Officers  
Holiday Schedule

**16. Set time and place of next meeting.**

December 11, 2012 @ 1:30

**17. Adjourn.**

Meeting adjourned by President, Leland Gersbach at 3:10 pm.

**Clearwater UWCD Workshop Convened at 3:20**

**Workshop: 1. Discuss the issues and upcoming events pertaining to the potential listing of the Salado Salamander.**

No discussion

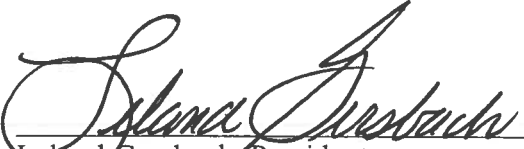
**2. Discuss and evaluate the 12<sup>th</sup> Annual Water Symposium**

Dirk presented a report that Todd Strait put together regarding the Water Symposium. There was a good turnout.

Leland commented that this was the best Symposium so far.

Dirk commented that the staff received nothing but positive comments.

**President, Leland Gersbach, closed the Workshop at 3:34pm.**

  
Leland Gersbach, President

ATTEST:

  
JUDY PARKER, Secretary

(A compact disc of this meeting is available upon request.)