

NOTE: If this is a replacement well, indicate location of well that is being replaced and distance from the proposed well. **Abandoned well must be properly capped or plugged in accordance with state law and the rules of the District.**

4. Completion Information

Provide the following information to the extent known and available at the time of application.

NOTE: Provide the complete driller’s log and any mechanical log, or chemical analysis, within 60 days of completion of well. Well must be drilled within 30 feet of the location specified and not closer to any existing well or authorized well site than the District’s minimum spacing rule requires.

If amending existing permit, explain requested amendment and reason for amendment:

Proposed **Total Depth of Well:** _____ ft; Borehole Diameter (Dia) _____ inches (in) from _____ to _____;
Dia. (2) _____ in. from _____ to _____ **Casing:** Material _____; Inside Diameter (ID) _____ in;
Screen: Yes No Screen Type _____; Screen Dia. _____ in from _____ to _____ ft;
of Packers _____; **Pump Type:** _____; **Power:** _____; Horsepower Rating _____;
Depth: _____ ft; Column Pipe ID: _____ in. Date Completed _____;
Proposed Water Bearing Formation: _____

5. Annual Production Estimate

*Domestic: _____ # of people per household x gal/day/person = x days/325851 = _____ gallons or
_____ ac-ft/yr

**Landscape Use (suggest that landscape watering be limited to 1500 square feet)

_____ gpm/zone x _____ minutes each zone runs = _____ gallons/zone

_____ gallons/zone x _____ number of zones = _____ gallons/day

_____ gallons/day x _____ days/wk system runs = _____ gallons/wk

_____ gallons/wk x _____ number of wks/year = _____ gallons/year

gallons per year / 325,851 = _____ acre feet per year requested.

Household: _____ gallons per year **Landscape:** _____ gallons per year

Proposed Annual Production Amount: _____ gallons and/or _____ ac-ft/year

Number of contiguous acres owned or leased on which water is to be produced: _____ acres

Total annual production requested: _____ acre-feet or _____ gallons

The above estimate is for groundwater needs for a well on a tract of land less than 10 acres and greater than 2 acres subdivided after March 1st 2004.

*includes average household use for indoors and lawn irrigation.

** is estimate of groundwater needs (annually) for just outside landscape use for an N1 well @ 2000sqft or less

- 6.** *I hereby certify that the information contained herein is true and correct to the best of my knowledge and belief. I certify to abide by the terms of the District Rules, the District Management Plan, and orders of the Board of Directors. I agree to comply with all District well plugging and capping guidelines as stated in the District Rules.*

Typed Name of the Owner or Designee Date _____

PERMIT TERMS: *Drilling Permits*—effective for 365 days from the date the permit application is approved by the Board. *Combination Drilling / Operating Permits*—effective until the end of the calendar year in which it is issued. Permits may be renewed by the General Manager, subject to any changes necessary under proportional adjustment regulations, District Rules, or the District Management Plan.

SPACING/ACREAGE REQUIREMENTS: Refer to District Rules, Section 9.5. For a well with a column pipe size of 2” or less, a minimum tract size of 2 acres is required, with a 100’ setback from other well sites, and a 50’ setback from property lines. Acreage and setbacks increase with larger column pipe size.

NOTICE REQUIREMENTS: Permit applicants must provide notice of filing as follows: 1) publication in a newspaper of general circulation in the District; and 2) certified mail, return receipt requested, to all adjacent property owners and owners of wells located within ¼ mile radius of the existing well or proposed well that is the subject of the application. The District will provide the appropriate forms for notification. Applicant must provide 1) proof of publication of public notice; and 2) proof of receipt by certified mail of the public notice to property owners as described above 12 days prior to the proposed public hearing date.



Phone: 254/933-0120 Fax: 254/933-8396
P.O. Box 1989, Belton, TX 76513

Every drop counts!

Summary of Permit Application Process

Refer to District rules 6.9.1 & 6.9.2—Requirements for All Permit Applications

(N1 Drilling/Combination Operating Permit)*

(N2 Drilling/Combination Operating Permit [37 acre feet or less])**

(N2 Drilling Permit [greater than 37 acre feet])***

(N2 Operating Permit [greater than 37 acre feet])****

1. Complete application form and pay applicable fee. (see below)
Declare the Well Driller / Pump Installer name, address, phone and TDLR License #.
If the proposed well lies within the City Limit of any City in Bell County, the well owner must provide necessary approval, if required by said City Ordinances before the application can go forward. Fees shown are for administrative review, technical review, and legal consultation on behalf of the Applicant and the District. Full payment of all fees is required before permit application is processed and issued.
2. All permit applicants must publish notice in a newspaper of general circulation in the District, and by certified mail, return receipt requested, to all property owners adjacent to the property on which the well will be located and to all well owners of existing registered or permitted wells that are located within a one-fourth (1/4) mile radius of the existing well or proposed well that is the subject of the application. District staff will provide the wording for the notice and a list of those property owners and addresses that are required to be contacted.
3. The applicant must provide the District with proof of publication of public notice and proof that notice was sent by certified mail to the property owners and well owners to whom notice is required. Proof must be received by staff at least 12 days prior to meeting date.
4. A public hearing of the permit application will be held by the Board. The Board may then take action to approve in whole or in part, disapprove, or continue the hearing to a later date.
5. If approved, the applicant is required to install a meter and provide monthly reporting forms of the amount of water used. If well is an N1 domestic, no metering or monthly reporting is required. N2 drilling and/or operating permits may have special provisions associated with well construction, installation of observation tubes and/or transducers for measurement of static water level measurements recorded and reported monthly.
6. The permit must be renewed annually at the end of the year. No Board action required unless requesting permit increase. No annual fees required.
7. Permit applications requesting 37 ac-ft/year or less may be processed as a combination drilling/operating permit (See following District Fee Schedule). If request is more than 37 ac-ft/year, per Rule 6.9.2(e) a hydrogeologic report is required and the permitting involves two separate steps....drilling permit first and then operating permit, submitted 30 days after completion of the well. Per Rule 9.3.3 Water Quality Assessment is required per requirements for sampling, testing, and reporting will be made available by the District Staff and District Field Technician.

***N1- NON-EXEMPT WELL, CLASSIFICATION 1, is a drilling/combination operating permit** for a well that satisfies the following: A water well used for domestic purposes or for watering livestock or poultry that is drilled, equipped or completed so that it is incapable of producing more than 25,000 gallons per day, and is located on a tract of land subdivided after March 1, 2004 consisting of less than 10 acres and larger than or equal to 2 acres.
(required fee of \$200 with application)

****N2 - NON-EXEMPT WELL, CLASSIFICATION 2, is a drilling/combination operating permit** for a well that satisfies the following:

- 1) A water well used for purposes other than domestic, livestock or poultry; or
- 2) A water well drilled, equipped or completed so that it is capable of producing more than 25,000 gals/day.
- 3) A water well that is permitted for 37 acre feet or less per year.
- 4) Application is accompanied by the required fee (\$1,000 <10 ac/ft/yr or \$3,500 if 10 to 37 ac/ft/yr)

*****N2- NON-EXEMPT WELL, CLASSIFICATION 2, is a drilling permit** for a well that satisfies the following:

- 1) A water well used for purposes other than domestic, livestock or poultry; and
- 2) A water well that is drilled, equipped or completed so that is capable of producing more than 25,000 gals/day.
- 3) A water well that the applicant has declared will pursue an operating permit greater than 37 acre feet per year.
- 4) A water well that a complete hydrogeologic report is prepared based on CUWCD guidelines in preparation for the operating permit application.
- 5) Application is accompanied with the required fee (\$5,000 >37 ac/ft/yr drilling permit).

******N2-NON-EXEMPT WELL, CLASSIFICATION 2, is an operating permit** for a well that satisfies the following:

- 1) A water well used for purposes other than domestic, livestock or poultry; and
- 2) A water well that is drilled, equipped or completed so that is capable of producing more than 25,000 gals/ day.
- 3) A water well that the applicant has drilled per CUWCD approval and now is pursuing an operating permit greater than 37 acre feet per year.
- 4) A water well that has the complete hydrogeologic report prepared based on CUWCD guidelines in preparation for the operating permit application.
- 5) Application is accompanied with the required fee (\$5,000 >37 ac/ft/yr operating permit)